



James W. Ridgway, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County
Airport Authority
Westland
Wixom

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland
County Water Authority
The Henry Ford
Wayne State University

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

March 8, 2016, 1:00 p.m.

Southfield Parks & Recreation, Room 223/224

1. **Welcome** – Brandy Siedlaczek, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Brandy Siedlaczek	Southfield	Y
Vice-Chair	Jill Rickard	Northville Twp.	Y
Treasurer	Bob Belair	Canton	Y
Past Chair	Gary Mekjian	Farmington Hills	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Kelly Cave	WCDPS	N
Wayne Co. - Alt.	Noel Mullett/Razik Alsaigh	WCDPS	Y
SWAGs			
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township	Y
Main 1 & 2 - Alt.	Charles Markus	Bloomfield Township	N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Doug Moore	Livonia	Y
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Adam Wayne	Novi	Y
Middle 3 - Rep.	Kevin Roney	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Tim Faas	Canton Township	N
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib/Mike Buiten	Wayne	N
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: Annette DeMaria, Jim Ridgway, Meghan Price, John O’Meara, and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

There were no additions to the agenda.

4. Summary of November 10, 2015 Executive Committee Meeting

The motion was made by Karen Mondora, Farmington Hills, to accept the November 10, 2015 meeting summary. The motion was seconded by Jill Rickard, Northville Twp. Motion passed.

5. Executive Director Report

a. Grant Status Report

John O'Meara, ARC Staff, gave the grant project status report.

ONGOING GRANTS:

2015 Rouge River Public Advisory Council (RRAC) Support

The ARC submitted an application to the Great Lakes Commission to continue facilitation of the RRAC. Development of the final Rouge Habitat List through the Habitat Subcommittee meetings has been completed. The full RRAC at its membership meeting on February 22, 2016 approved the list as final for submittal to MDEQ.

FOTR-ARC Merger Investigation

FOTR and the ARC were awarded a grant from the Erb Family Foundation in the amount of \$110,000 to explore merging the organizations. The Reorganization Investigation Committee (RIC) has developed a recommendation that included merging the two organizations. The FOTR Board has approved this recommendation and it will go to their membership for approval in April 2016 pending ARC Board approval in March. There is a draft schedule and scope of the transition process that has been prepared by the RIC.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The ARC has been attending the work group meetings and working on handouts for some of the trainings. Noel Mullett reported that they have started the bid process with their next meeting scheduled for April and work beginning in August with efforts at Newburgh Lake and additional activities occurring during Rouge Rescue by FOTR.

US Forestry Service 2014 Tree Grant

All communities have executed the IAA with the ARC. Approximately 75% of the communities have had their proposed trees approved. One community has planted their trees and asked for their initial 50% reimbursement. ARC needs communities to make sure they are securing, planting, locating their trees this spring and providing their project summaries by June 2016. The ARC will finalize the grant reporting this summer for grant closure in August 2016.

SAW Grant: Monitoring and Stormwater Management Planning

The ARC received the SAW funding grant agreement last week and returned for execution November 10, 2015. The grant covers development of member MS4 permit applications, monitoring, and stormwater funding planning efforts. ARC staff are on track to meet to April 1 permit deadline. Communities have received their draft applications for review. The PEP and IDEP plans have gone out to the full membership for comment.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

ARC has held monthly Project Partners (NOAA, ARC, Wayne County, RRAC, MDEQ, USACE, National Park Service, and Henry Ford Estate) calls to update and receive feedback. Geotechnical field analysis, wetland delineation, topographic surveys, and T&E database work has been completed.

Review of the Corp model has been concluded. Based on this review restructuring of the model was needed and developed.

PENDING GRANT APPLICATIONS:

NOAA Regional Partnership

The ARC joined a partnership with Friends of Detroit River (FDR) and the Friends of the Rouge (FOTR) to submit a NOAA Regional partnership grant in February 2016. FDR is listed as the fiduciary with the ARC as a major supporting member. The grant is for conducting listed habitat projects within the two AOCs over the next three years. It is anticipated that knowledge of award will occur in May/June 2016, with award in September 2016.

GRANTS NOT AWARDED:

NOAA Literacy Grant

The ARC submitted an application titled “Strengthening the Public’s and/or K-12 Students’ Environmental Literacy for Community Resilience to Extreme Weather Events and Other Environmental Hazards.” This grant was not awarded.

b. Status of ARC/FOTR Reorganization Investigation

Jim Ridgway gave a summary of the ARC/FOTR resolution to move forward with the investigation. The continuation does allow for various “exit ramps” throughout the effort. He informed the committee that the FOTR board has voted to proceed with the investigation with a vote to their members coming up within the month. The motion was made by Wayne Domine, Bloomfield Twp. to recommend the resolution, with the discussed edits, to the Full ARC for the authorization of the ARC staff to proceed with preparing the documents and support information to consummate the merger of the ARC and the FOTR into a single, new non-profit entity that will continue the activities of both entities. The motion was seconded by Bob Belair, Canton, and passed unanimously.

c. SAW Grant Match

John O’Meara reviewed the current and anticipated match for the SAW grant and also discussed future needs of defining matching activities done by the ARC. John discussed some potential things that could be tracked and used for match, such as communities time associated with preparing the permit and Technical Committee meetings. FOTR has agreed to provide documentation of volunteer match that can be used in 2015 and 2016 in addition to the monitoring costs that are currently in the ARC’s budget. The ARC Staff will continue to monitor and plan match as the SAW grant proceeds.

John also informed the committee that ARC staff have prepared and received the ARC’s first SAW grant reimbursement without issue.

d. MS4 Permit Application Preparations and Collaborative Plans

Annette DeMaria and Meghan Price discussed the progress of the collaborative IDEP and PEP. Both continue to evolve. Many improvements have been made to the IDEP incorporating comments received by members. Wayne Domine, Bloomfield Twp., stated that they would be doing their own permit and will incorporate the IDEP and PEP into their plan. The ARC Staff are on schedule for completion of the ARC permits by the April 1 deadline.

e. Executive Director’s Annual Report

Chris O’Meara informed the committee that the Executive Director’s annual report is being drafted and anticipated to be completed prior to the communities bi-annual report due date. The document will be provided to all members and will be posted to the ARC’s website.

6. Standing Committee Reports

a. Finance Committee (B. Belair, Treasurer)

2015 Membership Dues

Chris O'Meara reported that all 2015 ARC dues have been received.

2016 Membership Dues

Chris O'Meara stated that the first round of 2016 invoices for ARC membership have been sent out.

2015 Audit

Chris O'Meara reported that coordination with the accountants for the 2015 audit have begun and it is anticipated that the ARC will not need an A133 audit for 2015 activities.

2013 ECT Contract Amendment

Appendix H – ARC/FOTR Merger

John O'Meara reviewed this contract amendment which extends the contract date to March 31, 2016 which allows for the Full ARC vote and to finalize any documents prior to the grant end date with FOTR. There is no increase in scope or budget. The motion was made by Gary Mekjian, Farmington Hills, to approve the 2013 ECT Contract Amendment to Appendix H for the ARC/FOTR Merger, extending the contract date to March 31, 2016. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

b. Organization Committee

The Organization Committee had nothing to report at this time.

c. PIE (Public Involvement and Education) Committee

Meghan Price reviewed the anticipated workshops for 2016 on turf maintenance. The PIE has also been working on the ARC's public education campaign which may include billboard topics on fertilizing, oil and grease, Rouge Rescue and flushable wipes. ARC Staff are also working on the 4 seasonal posters with the spring poster expected in May.

d. Technical Committee

Karen Mondora, Farmington Hills, reported that ARC staff continue the SAW grant activities and are on schedule for submitting the applications for the April 1 deadline. The Technical Committee will be meeting on Monday to review the Collaborative IDEP with another meeting in mid-April to discuss Wayne and Oakland County's IDEP activities for 2016.

7. Report from Counties

Jacy Garrison, Oakland County, reported that they continue to update their stormwater standards and hope to have them available by June. They also anticipate meeting with Wayne County and MDEQ to discuss the standards. There was some discussion on whether a schedule should be included in the permit of when the standard would be circulated.

Noel Mullett reported that Wayne County is working on modifying their stormwater program on what the County plans to do and anticipate being consistent over county boundaries. Workshop planning is in progress and they will give communities a chance to provide input as they move forward. He also stated that they will have an alternate approach.

8. Other Business

Karen Mondora reminded members that their bi-annual report is due to MDEQ on March 31.

9. Summary of Executive Committee Actions

- The motion was approved to accept the November 10, 2015 meeting summary.
- The motion was approved to forward the resolution, with the discussed edits, to the Full ARC for the authorization of the ARC staff to proceed with preparing the documents and support information to consummate the merger of the ARC and the FOTR into a single, new non-profit entity that will continue the activities of both entities.
- The 2013 ECT Appendix H contract amendment extending the end date to March 31, 2016 was approved.

10. Upcoming Meeting(s)

- Technical Committee meeting, March 14, 9:00 a.m., Farmington Hills
- Full ARC Meeting, March 17, 2:00 p.m. – 4:00 p.m., at Summit on the Park, Canton

11. Adjourn

The motion to adjourn the meeting was made by Karen Mondora, Farmington Hills, and seconded by Jill Rickard, Northville Twp. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 3/8/16

Name	Community	Attended	Initials
Alsaigh	Razik	<input type="checkbox"/>	---
Belair	Bob	<input checked="" type="checkbox"/>	<u>FB</u>
Buiten	Mike	<input type="checkbox"/>	---
Casari	Tom	<input type="checkbox"/>	---
Cave	Kelly	<input type="checkbox"/>	---
DeMaria	Annette	<input checked="" type="checkbox"/>	<u>AD</u>
Domine	Wayne	<input checked="" type="checkbox"/>	<u>WD</u>
El-Gharib	Ramzi	<input type="checkbox"/>	---
Fellrath	Patrick	<input type="checkbox"/>	---
Garrison	Jacy	<input checked="" type="checkbox"/>	<u>JG</u>
Markus	Charles	<input type="checkbox"/>	---
Mekjian	Gary	<input type="checkbox"/>	---
Mondora	Karen	<input checked="" type="checkbox"/>	<u>KM</u>
Moore	Doug	<input checked="" type="checkbox"/>	<u>DM</u>
Mullett	Noel	<input checked="" type="checkbox"/>	<u>NMJ</u>
Nash	Jim	<input type="checkbox"/>	---
O'Meara	John	<input checked="" type="checkbox"/>	<u>JO</u>

Meeting Date: 3/8/16

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Price	Meghan	ECT	<input checked="" type="checkbox"/>	mp
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	HR
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	JR
Ridgway	Jim	ECT	<input checked="" type="checkbox"/>	JR
Rohraff	Don	Livonia	<input type="checkbox"/>	—
Roney	Kevin	Garden City	<input type="checkbox"/>	—
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	—
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	BS
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	—
Wayne	Adam	Novi	<input checked="" type="checkbox"/>	AW
Wilson	Tom	Livonia	<input type="checkbox"/>	—
Wineka	Jim	Oakland County	<input type="checkbox"/>	—
<u>C. O. Meena</u>		<u>ARC</u>	<input checked="" type="checkbox"/>	<u>CM</u>
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____