



Annette DeMaria, P.E., PMP
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Schoolcraft College
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

November 9, 2021, at 9:00 a.m. - Online

- Welcome** – Doug Moore, Chair
- Roll Call of Members**
ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Doug Moore	Livonia	Y
Vice-Chair	Charles Markus	Bloomfield Twp.	Y
Treasurer	Rebecca Runkel	Novi	Y
Past Chair & Interim Treasurer	Brandy Siedlaczek	Southfield	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Noel Mullett	WCDPS	Y
Wayne Co. - Alt.	Vacant	WCDPS	
SWAGs			
Main 1 & 2 - Rep.	Brandy Siedlaczek	Southfield	Y
Main 1 & 2 - Alt.	Olivia Olsztyn-Budry	Bloomfield Township	N
Main 3 & 4 - Rep.	Paul Horen	Redford Township	Y
Main 3 & 4 - Alt.	Vacant		
Upper - Rep.	Karen Mondora	Farmington Hills	N
Upper - Alt.	Trisha Gabriel	Livonia	Y
Middle 1 - Rep.	Bob Belair	Northville Township	Y
Middle 1 - Alt.	Rebecca Runkel	Novi	Y
Middle 3 - Rep.	Ramzi El-Gharib	Westland	N
Middle 3 - Alt.	Invitation sent Kristina Kramarz	Dearborn Heights	
Lower 1 - Rep.	John Selmi	Canton Township	Y
Lower 1 - Alt.	Vacant		
Lower 2 - Rep.	Mike Buiten	Wayne	Y
Lower 2 - Alt.	Jerome Bivins	Inkster	Y
Lower 2 - Alt.	Kathy Hood	Romulus	N

Others Present:

Annette DeMaria, John O'Meara, Chris O'Meara, Tennille Newsome, Emily Levine - ECT Staff

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Great Lakes Water Authority
Rouge River Advisory Council
SEMCOG
Southeastern Oakland
County Water Authority
The Henry Ford

A 501(c)(3) Organization – www.allianceofrougecommunities.com

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3. Additions or Changes to Draft Agenda

No additions or changes to report

4. Summary of September 21, 2021 Executive Committee Meeting

The motion was made by Mike Buiten, City of Wayne to accept the September 21, 2021 meeting summary. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

5. Executive Director Report (ARC Staff)

a. Grant Report

John O'Meara reported the grant status on all projects have not changed since the September 21, 2021 ARC Executive Committee Meeting. John also asked if anyone had any questions on any specific project; there were none.

Annette DeMaria reported the Watershed Council funding was released that the ARC applied for daylighting the river at Northville Downs. The ARC is in discussion with the City and hopes to hear from them today in pursuing their interest and funding. The available grant is a \$40,000 maximum. Annette also reported she met with EGLE's representatives following the denial of our last request and is prepared to address their concerns. Annette stated that if Northville was on board that she would request permission to resubmit the grant application for design. The balance of funds to do the work would be provided by the developer and the City with no match to the ARC. Annette stated she would follow up with the officers via email for approval to resubmit the grant application.

Annette also reported a modified Technical Committee meeting was held regarding adopting the post construction standards. The meeting was attended by over 90 people including staff from EGLE and Oakland and Wayne counties. The meeting was informational for those who attended. Annette sent out a summary of the meeting yesterday and if there were any questions to let her know.

Rebecca Runkel with Novi stated their draft ordinance was submitted before the deadline of November 1. They have not heard from EGLE as of yet.

Noel Mullett stated that Wayne County is working on a template resolution that the communities can use to adopt the Wayne County standards. He hopes to have it by the end of the week and will seek EGLE's review of it. Wayne County communities can use a resolution to adopt the standards if they fully rely on the county for site plan reviews.

Besides Livonia, Annette asked Wayne County communities on the call if they do their own site plan review. Mike Buiten stated they do their site plan review in-house. Mike also stated they adopted the standards in full and need to incorporate language into the site plan ordinance that they are working with the State on. Annette stated that the townships should be all set on this item. Canton Twp and Redford Twp confirmed they have not heard anything from EGLE.

6. Standing Committee Reports

a. Finance Committee (R. Runkel, Treasurer/C. O'Meara)

Rebecca Runkel reported the following.

A/P, A/R Report & Profit/Loss Report

Rebecca Runkel reviewed the A/R, A/P and profit/loss reports.

Annette stated there were several members owing payment that is over 90 days in AR and asked if the ARC should reach out. Chris O'Meara stated payments on the AR report have been received by Henry Ford College, Schoolcraft College and City of Romulus. Chris stated she emailed the rest of the members and will follow up with phone calls. Chris mentioned the City of Southfield check should be cut on Friday per Brandy.

2020 Audit

Rebecca Runkel reported the 2020 Single Audit is included in the agenda packet with no instance of noncompliance found. Rebecca then asked if there were any questions, there were none.

The motion was made by Mike Buiten, City of Wayne to recommend to the Full ARC to accept the 2020 Single Audit as presented by the Finance Committee. The motion was seconded by Noel Mullett, Wayne County, and passed unanimously.

Ratify E-mail Votes

10/1/21 11 yay and 0 nay votes, passed

Rouge River AOC Habitat Restoration and Implementation – Wayne County Parkland

This vote approved contract award to Inland Lakes Landscaping Corporation in the amount of \$385,335 for work under the GLRI Grant. GLRI Grant Number GL-00E02896.

The motion was made by Noel Mullett, Wayne County to ratify the email votes. The motion was seconded by Bob Belair, Northville Township, and passed unanimously.

2022 Draft Budget Recommendations

Annette DeMaria reported on the draft budget for 2022. The amount being requested is \$396,565 in the ARC Dues column. Annette also reported there is an additional \$30,000 in match provided by Wayne County for IDEP investigations for a total budget of \$426,565 for Executive Director services.

Annette DeMaria reported that since the last meeting there were few changes in the PIE and TC budgets. The proposed 2022 is as follows:

- **Executive Director Services:** a budget of \$130,295 for operational services and ARC Direct budget of \$1,750. No change from previous meeting.
- **Accounting and Legal Services:** Annette DeMaria reported for the Accounting and Legal Services and are consistent with the 5 year plan. No change from previous meeting.
- **ARC Insurance:** Annette DeMaria reported the ARC insurance will remain the same with the 5 year plan. No change from previous meeting.
- **PIE Committee:** Chris O'Meara reported it was agreed to increase BMP8 for Volunteer Monitoring for FOTR from \$5,000 to \$10,000. The other item updated was BMP9 which brings forward the funds planned for 2023 to 2022 for watershed signage printing/installation to reduce costs in possible partnering with the ADW.
- **Technical Committee:** Annette DeMaria reported there is no change in TC1 and TC2; however, another request for TC3 was added because . EGLE denied the ARC's request to delay the monitoring required in the TMDL plan since the delays in permit issuance. Annette stated because of the denial, *E. coli*, dissolved oxygen and suspended solids sampling needs to be completed in 2022. The Executive Director will handle the services for the work. Annette asked if there were any questions, there were none.

Noel Mullett stated on the budget table under TC1 IDEP Investigation should be WC/ED. Chris agreed and will make that change.

The motion was made by Rebecca Runkel, City of Novi to recommend to the Full ARC the approval of the 2022 Budget Recommendations as presented by the Finance Committee. The motion was seconded by Bob Belair, Northville Township, and passed unanimously.

ECT Contract Amendment

Work Order 2019-ECT1 10/28/21 Revision

Annette DeMaria requested approval of ECT's revised Work Order 2019-ECT1 adding an additional \$37,045 to complete the sampling for TC3 budget request. Annette state that when ECT signed the work order, the

Collaborative TMDL Plan was not finalized and EGLE had more requests that included in the work order. Annette reviewed the scope and budget and asked if there were any questions; there were none.

The motion was made by Rebecca Runkel, City of Novi to recommend to the Full ARC the approval of the ECT contract amendment associated with the 2022 budget recommendations adding TC3 – Collaborative TMDL Plan Permit Activities to ECT's Work Order 2019-ECT1. The motion was seconded by Jerome Bivins, City of Inkster, and passed unanimously.

b. Organization Committee (N. Mullett/C. O'Meara)

Nothing to report.

c. PIE Committee (J. Garrison)

Jacy Garrison reported that an ARC Septic System Maintenance Webinar will be held November 18 from 7:00-8:00pm – will need advertising support from ARC members.

d. Technical Committee

Annette DeMaria reported Executive Director staff have finished IDEP field investigations for 2021 which have been summarized and sent out to the affected communities. The Lower Rouge report is in process. Annette reported Wayne County is in the process of doing DNA testing this week to determine if the *E. coli* in various locations is human in nature.

Annette also reported that the IDEP training webinars were held last month as arranged by SEMCOG. There was very good attendance..

Annette reminded members that as part of the Public Participation Plan, their permit application (Stormwater Management Plan) needs to be on the ARC's website. Emily Levine with ECT will reach out to members to receive copies.

7. Report from Counties

Oakland County

Jacy Garrison, Oakland County reported the County had their virtual Stormwater Summit on October 29 and was recorded. Once available, Jacy will send the link out to the members. The County finished their judging for the 2022 Kids Clean Water Contest Calendar. The calendar will go to the printer in a couple of weeks and will be distributed to members early to mid-December.

Washtenaw County

Heather Rice stated there was no updates since September 21, 2021 meeting.

Wayne County

Noel Mullett reported Wayne County is in the process of restarting their Household Hazardous Waste program for 2022 and working on a drop off option. Doug Moore stated he would like to talk to Noel about the City of Livonia's experience.

7. Other Business

None to report.

8. Summary of Executive Committee Actions

- The September 21, 2021 meeting summary was approved.
- The motion was approved to recommend that the Full ARC accept the 2020 Single Audit as presented by the Finance Committee.
- The motion was approved to ratify the email vote of 10/1/21 awarding contract to Inland Lakes Landscaping Corporation for GLRI grant.

- The motion was approved to recommend to the Full ARC the approval of the 2022 Budget Recommendations as presented by the Finance Committee.
- The motion was approved to recommend to the Full ARC the approval of the ECT Contract amendment associated with the 2022 budget recommendation adding TC3-Collaborative TMDL Plan Permit Activities to ECT's Work Order 2019-ECT1.

9. Upcoming Meeting(s)

Chris O'Meara report there is a Full ARC meeting on November 18, 2021 at 9:00 a.m.

10. Adjourn

The motion to adjourn the meeting was made by Mike Buiten, City of Wayne and seconded by Noel Mullett, Wayne County. The motion passed.