



John O'Meara, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Schoolcraft College
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Great Lakes Water Authority
Rouge River Advisory Council
SEMCOG
Southeastern Oakland
County Water Authority
The Henry Ford

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

November 6, 2023, at 9:00 a.m. – Livonia DPW Office

- Welcome** – Doug Moore, Chair
- Roll Call of Members**
ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			
Officers			Attended Meeting
Chair	Doug Moore	Livonia	Y
Vice-Chair	Charles Markus	Birmingham	Y
Treasurer	Rebecca Runkel	Novi	Y
Past Chair	Brandy Siedlaczek	Southfield	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Patrick Cullen	WCDPS	Y
Wayne Co. - Alt.	Vacant	WCDPS	-
SWAGs			
Main 1 & 2 - Rep.	Brandy Siedlaczek	Southfield	Y
Main 1 & 2 - Alt.	Vacant		-
Main 3 & 4 - Rep.	Tom Rowland	Redford Twp.	Y
Main 3 & 4 - Alt.	Vacant		-
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Trisha Gabriel	Livonia	Y
Middle 1 - Rep.	Bob Belair	Northville Twp.	Y
Middle 1 - Alt.	Rebecca Runkel	Novi	Y
Middle 3 - Rep.	Ramzi El-Gharib	Westland	N
Middle 3 - Alt.	vacant		-
Lower 1 - Rep.	John Selmi	Canton Twp.	N
Lower 1 - Alt.	Vacant		-
Lower 2 - Rep.	Mike Buiten	Wayne	N
Lower 2 - Alt.	Jerome Bivins	Inkster	Y
Lower 2 - Alt.	Don Straub	Romulus	Y

Others Present:

Chris O'Meara, Emily Levine, Tennille Newsome, John O'Meara, Noel Mullett - ECT Staff, Scott Zielinski, Birmingham

A 501(c)(3) Organization – www.allianceofrougecommunities.com

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3. Additions or Changes to Draft Agenda

None.

4. Summary of July 25, 2023 Executive Committee Meeting

The motion was made by Jacy Garrison, Oakland County, to accept the July 25, 2023 meeting summary. The motion was seconded by Karen Mondora, Farmington Hills and passed unanimously.

5. ARC Executive Director and Technical Services RFP and Habitat Restoration RFP

ECT was asked to leave the room before discussion of the ARC Executive Director and Technical Services RFP and Habitat Restoration RFP was held. The following motions were made while ECT staff were not present:

ARC Executive Director and Technical Services RFP

The motion was made by Bob Belair, Northville Twp, to recommend to the Full ARC to proceed with contract negotiations with Environmental Consulting & Technology, Inc. (ECT) for the Executive Director Operational and Technical Support Services as presented by the RFQ Selection Committee. The motion was seconded by Brandy Siedlaczek, Southfield and passed unanimously.

ARC Rouge River AOC Habitat Restoration Services RFP

The motion was made by Trisha Gabriel, Livonia, to recommend to the Full ARC to proceed with contract negotiations with Environmental Consulting & Technology, Inc. (ECT) for the Rouge River AOC Habitat Restoration Services as presented by the RFQ Selection Committee. The motion was seconded by Jacy Garrison, Oakland County and passed unanimously.

6. Executive Director Report (ARC Staff)

a. MS4 Permit

Noel indicated we are currently waiting on comments from EGLE on the permit applications. John O'Meara asked if there was an update on timing. Noel stated Kathleen Sexton mentioned they were with Lansing. Emily stated Grosse Pointe has been approved.

b. Investigational Sampling Update

Emily Levine reported budget needs to be figured out for the lab work that has been done so that she can figure out how much more can be done.

Emily reported the following:

- Novi is in process
- Livonia has a couple sites that are in process
- Beverly Hills, currently waiting on better weather for sampling
- Dearborn Heights, needs more maps from City

John O'Meara advised Emily to let him know if they are still waiting on invoicing from the lab.

c. Grant Report

John O'Meara reported the following:

- 10 active grants: 1 with State, 1 with USDA, 8 with EPA
- 2 completed projects and 17 active projects ongoing
- The HFE Fishway project was finally opened in August and is functional as some fish have been noticed moving upstream. John mentioned a ribbon cutting ceremony will be planned for next spring/summer.
- Construction activities are ongoing
- Most projects are vegetation maintenance based that are ongoing

John advised if there is any specifics on any of the grants to let him know. The detailed grant report is in the agenda packet for today's meeting.

7. Standing Committee Reports

a. Finance Committee (R. Runkel, Treasurer/C. O'Meara)

A/P, A/R Report & Profit/Loss Report

Rebecca Runkel reviewed the A/R, A/P and profit/loss reports. Chris O'Meara reported that the ARC is currently waiting for Wixom and Dearborn Heights dues.

2022 Single Audit

Rebecca Runkel reported that the 2022 single audit is included in the agenda packet and there were no issues.

The motion was made by Brandy Siedlaczek, Southfield to recommend to the Full ARC the acceptance of the 2022 Single Audit as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

2023 Budget Amendments

John O'Meara reviewed the Erb Grant that the ARC received in September. The grant activities will not take place until 2024 the ARC received the first installment of the funds so the acceptance of the work plan needed to be included in the 2023 budget. John O. mentioned this is part of the monitoring and will reduce the ARC's dues portion of some of the IDEP work and additional training over the next two years.

Karen Mondora asked what the value of the grant was. John O. stated \$375,000.

The motion was made by Karen Mondora, Farmington Hills to recommend to the Full ARC the approval of the 2023 Budget Amendment adding the Erb Family Foundation grant and line item ERB2 Monitoring and Municipal Training as presented by the Finance Committee. The motion was seconded by Trisha Gabriel, Livonia, and passed unanimously.

Contract Revisions/Amendments

Revision to ECT Work Order 2019-4 EPA4

John O'Meara reviewed the Work Order for 2019-4 EPA4 which adds an additional \$12,000 which is paid for out of the grant funds to assist in completing the grant and include additional FEMA work on Southfield's LOMAR.

The motion was made by Bob Belair, Northville Twp, to approve the contract revision to ECT's Work Order 2019-4 adding \$12,360 under the EPA Tamarack/Johnson Creek project as presented by the Finance Committee. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

Revision to FOTR Work Order 2021-2 FS4

John O'Meara reviewed the Work Order for 2021-2 FS4 which adds an additional \$40,000 which is paid for out of the grant funds that will transfer contractor funds to FOTR who will be doing more work.

The motion was made by Brandy Siedlaczek, Southfield, to recommend to the Full ARC to approve the contract revision to FOTR's Work Order 2021-2 adding \$40,000 under the Forest Service project as presented by the Finance Committee. The motion was seconded by Trisha Gabriel, Livonia, and passed unanimously.

EPA7 Riverview Change to Anglin Civil contract

John O'Meara reported the contract change was due to changes in the Wayne County Parks amenities that were undecided at the time and have since been adjusted. The funds for the amenities will be paid for by Wayne County Parks through an agreement with the ARC.

The motion was made by Jacy Garrison, Oakland County, to approve the budget adjustment to Anglin Civil's contract reducing it by \$6,684.50 to a new contract amount of \$2,683,390 as presented by the Finance Committee. The motion was seconded by Rebecca Runkel, Novi, and passed unanimously.

EPA10 Wilcox/Phoenix Construction Contract Award

John O'Meara reported the Wilcox/Phoenix contract was awarded to White Lake Dock & Dredge, Inc. for the construction work. Bids were received in August and they were a little more than the grant award so John worked with the contractor and EPA and revised the scope so it fits with 100% of the grant funds. The contractor will start construction in March and will begin paperwork this winter.

The motion was made by Brandy Siedlaczek, Southfield, to award the construction contract associated with the EPA funded Wilcox/Phoenix Implementation project to White Lake Dock & Dredge, Inc. in the amount of \$4,139,186.99 as presented by the Finance Committee. The motion was seconded by Bob Belair, Northville Twp, and passed unanimously.

5-Year Plan

John O'Meara reported on page 72 of the agenda packet was to show the next 5 years based on what was turned in for the permit. John O. stated the idea was to go through each of the plans and general logistics work to make sure at the end of 5 years there would be money in the bank. The 5 year plans shows an estimated rollover balance that now includes the \$50,000 that was set aside 4 years ago at the beginning of the last cycle due to the additional sampling required that was paid for by the SAW grant. John O. said the good news is there is a balance of \$100,000 which is a great buffer at the end of the 5 years. This will also assume the continued 2% increase in dues each year. John O. mentioned the Erb grant has been entered and that the ARC is in talks with WATUA. This does not include any potential funds that the ARC may have to help offset some of the sampling that needs to be done.

The motion was made by Trisha Gabriel, Livonia, to recommend to the Full ARC the approval of the 5-Year Plan (2024-2028) as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

2024 Budget Recommendations

John O'Meara reported that based on the 5 year plan that the 2024 budget presented will be similar to 2023 with some adjustments with the Erb grant. John O. anticipates a \$150,000 rollover and John is willing to answer any additional questions regarding the matter.

Chris O'Meara asked if any questions on the individual recommendations. John O. stated there was the organizational committee, PIE committee, Technical committee and finance committee. John O. stated to feel free to ask any questions. Chris O'Meara mentioned for the PIE committee there will be pushing the posters into rec centers, libraries, etc. to try to get more viewing. The watershed road signs were successful but will now move to billboards throughout the watershed over the next 5 years as part of the permit. Chris mentioned the ARC would be supporting Friends of the Rouge monitoring for \$10,000 a year in addition to their work days and green infrastructure sites as well. Chris O. asked if there any questions to let her know.

The motion was made by Brandy Siedlaczek, Southfield, to recommend to the Full ARC the approval of the 2024 Budget Recommendations as presented by the Finance Committee. The motion was seconded by Bob Belair, Northville Twp, and passed unanimously.

2024 Contracts and Work Orders

John O'Meara reported the contracts and work orders will be effective January 1, 2024.

Friends of the Rouge

John O'Meara mentioned this is for the PIE activities for \$10,000 a year for support of the monitoring for stonefly and spring bug hunt. It will be broken out into a series of payments that are lump sum to them based on completion.

ECT

John O'Meara mentioned on page 88 of the agenda packet is ECT's new contract for 2024 for the Executive Director Services, PIE Services, Technical Services, Erb grant and the total for those is approximately \$540,000 based on the budget that was approved. John O. asked if there were any questions to feel free to reach out. John O. also mentioned page 99 of the agenda packet has the breakdown in more detail.

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC the approval of the 2024 ECT and FOTR Work Orders as presented by the Finance Committee. The motion was seconded by Trisha Gabriel, Livonia, and passed unanimously.

c. Organization Committee (T. Gabriel/C. O'Meara)

Trisha Gabriel reported that there have been no activities under the Organization Committee.

d. PIE Committee (J. Garrison)

Jacy Garrison reported the following PIE activities that are planned in 2023:

- Based on results of the public ed survey that went out the past year the new topic brochure, static display and ad graphic will be combined on the topic of what the sources of water pollution are and general watershed activities. Items to be drafted this month and will be sent out to the committee for review.

d. Technical Committee

Karen Mondora reported on the IDEP investigations that are in process and they are:

- Beverly Hills BV1 is still in process
- A site in Novi
- Some sites in Livonia
- Dearborn Heights: currently waiting on updated maps in order to continue the investigation
- Inkster: tap that has been identified has been ruled out and is not an IDEP source

Emily Levine reported she will be reaching out on dye test status and providing resources. John O’Meara asked Emily to give a quick summary on testing for Don Straub who is new on the Executive Committee. Emily provided the background information on dye testing.

Chris O’Meara mentioned that after the first of the year, the progress report needs to be completed for the past two years. Chris O. mentioned a similar survey would be sent out.

8. Report from Counties

Oakland County

Jacy Garrison, Oakland County reported the following:

- The 19th annual kids calendar contest was held and had 600 entries. The calendar focuses on stormwater education and pollution prevention awareness for the younger age group and helps others meet their public education requirements for MS4 permit. There are about 5,500 copies printed which are distributed throughout the communities. They will be available in mid-December. If you would like more than 15, send Jacy an email and she will get them to you.

Washtenaw County

Heather Rice reported the following:

- Currently going through a post-construction stormwater inspection with EGLE.
- Permit has not been issued. The County just submitted two of their Collaborative TMDLs with watershed councils.
- Waiting on reapplication
- Collaborative rain garden training program classes will be coming. Information will be on Friends of the Rouge’s website or Washtenaw County’s website.
- Hosting an in person class rain garden class in April, not limited to Washtenaw County residents.

Wayne County

Patrick Cullen reported the following:

- They are going through their MS4 permit process
- Rouge Valley Sewage Disposal system that they are in year 3 of the 10 year long term correction plan.

- A lot of money has been spent on the interceptive system on lower rouge and middle rouge to eliminate SSOs to improve water quality. This includes sewer lining, manhole rehabilitation work and replacing syphons.
- Those engaged in the State's material management plan know there has been major revisions to state law part 115 Solid Waste Management Act. The State is moving away from calling it solid waste to material management. They will not be planning for landfill capacity but planning for material utilization in establishing benchmark recycling goals. Patrick has been engaged in the effort for a while and is in the process of putting a committee together.

Karen Mondora asked if they were looking at food waste. Patrick Cullen said yes that organics will be the largest element.

9. Other Business

John O'Meara stated EGLE's Director of Water, Teresa Siedel is now the EPA GLNPO (Great Lakes National Program Office) Executive Director.

John O'Meara also reported that those who attended the Stormwater Summit at LTU that there was discussion of the regional report card that they are being asked to provide feedback. John O. will send out the link to the committee.

Patrick Cullen wanted to mention the August 24th storm event that hit the upper end of middle rouge and the headwaters of lower rouge. Wayne County is still cleaning up after the event. The rain gauge in Belleville recorded 7.3" of rain in 24 hour period. There was anywhere from 4 to 7+ inches in Belleville, Canton, Sumpter that was very localized high volume and when you were to the east communities like Livonia and Westland that the numbers dropped. He just wanted members to be aware of what the County is dealing with. John O'Meara mentioned that Chris O'Meara could keep that as an idea on the PIE committee to focus on for the public.

Jacy Garrison stated the Pollution Prevention Hotline brochure is updated and hard copies are available for distribution. If you need additional copies, email Jacy.

10. Summary of Executive Committee Actions

- The July 25, 2023, meeting summary was approved
- The motion was approved to recommend to the Full ARC to proceed with contract negotiations with Environmental Consulting & Technology, Inc. (ECT) for the Executive Director Operational and Technical Support Services as presented by the RFQ selection committee.
- The motion was approved to recommend to the Full ARC to proceed with contract negotiations with Environmental Consulting & Technology, Inc. (ECT) for the Rouge River AOC Habitat Restoration Services as presented by the RFQ selection committee.
- The motion was approved to recommend to the Full ARC the acceptance of the 2022 Single Audit as presented by the Finance Committee.
- The motion as approved to recommend to the Full ARC the approval of the 2023 Budget Amendment adding the Erb Family Foundation grant and line item ERB2 Monitoring & Training as presented by the Finance Committee.
- The motion was approved for the contract revision to ECT's Work Order 2019-4 adding \$12,360 under the EPA Tamarack/Johnson Creek project as presented by the Finance Committee.

- The motion was approved for the contract revision to FOTR's Work Order 2021-2 adding \$40,000 under the Forest Service project as presented by the Finance Committee.
- The motion was approved for the budget adjustment to Anglin Civil's contract reducing it by \$6,684.50 to a new contract amount of \$2,683,390 as presented by the Finance Committee.
- The motion as approved to award the construction contract associated with the EPA funded Wilcox/Phoenix Implementation project to White Lake Dock & Dredge, Inc. in the amount of \$4,139,186.99 as presented by the Finance Committee.
- The motion was approved to recommend to the Full ARC the approval of the 5-Year Plan (2024-2028) as presented by the Finance Committee.
- The motion was approved to recommend to the Full ARC the approval of the 2024 Budget Recommendations as presented by the Finance Committee.
- The motion was approved to recommend to the Full ARC the approval of the 2024 ECT and FOTR Work Orders as presented by the Finance Committee.

11. Upcoming Meeting(s)

Full ARC Meeting will be held November 20, 2023 at 1:00pm via Teams.

12. Adjourn

The motion to adjourn the meeting was made by Karen Mondora, Farmington Hills, and seconded by Charles Markus, Birmingham, and passed unanimously.