



Working together, restoring the river

AGENDA
ALLIANCE OF ROUGE COMMUNITIES
 March 1, 2007
 1:30 ~ 3:30 p.m.
 Ford Community & Performing Arts Center
 Studio A
 15801 Michigan Ave.
 Dearborn, Michigan

Allen Park
 Auburn Hills
 Beverly Hills
 Bingham Farms
 Birmingham
 Bloomfield Hills
 Bloomfield Twp.
 Canton Twp.
 Commerce Twp.
 Dearborn
 Dearborn Heights
 Farmington
 Farmington Hills
 Franklin
 Garden City
 Inkster
 Lathrup Village
 Livonia
 Melvindale
 Northville
 Northville Twp.
 Novi
 Oakland. Co. Drain
 Commissioner
 Orchard Lake Village
 Plymouth
 Plymouth Twp.
 Pontiac
 Redford Twp.
 Rochester Hills
 Romulus
 Southfield
 Superior Twp.
 Troy
 Van Buren Twp.
 Walled Lake
 Washtenaw County
 Wayne
 Wayne County
 Wayne County Airport
 Authority
 West Bloomfield Twp.
 Westland
 Wixom
 Ypsilanti Twp.

- 1. Welcome – Kurt Giberson, ARC Chair**
 - a. Roll Call /Determination of Quorum
 - b. Approval of December 06, 2006 Meeting Minutes **Action**
 - c. Additions or changes to the Draft Meeting Agenda
 - d. Chair Report – Presentation by SEMCOG at the January 25, Executive Committee meeting.

- 2. Executive Director Services Committee Report (Dan Swallow) Action**

- 3. Treasurer’s/Finance Committee Report (Tim Faas)**
 - a. Status of Alliance Invoice Payments **Information**
 - b. 2006 Budget/Expenditures Status Report **Information**
 - c. 2007 Budget Amendments **Action**

- 4. Rouge Program Office Report (Kelly Cave)**
 - a. Round VIII Sub-grant Program **Information**
 - b. SWPPI Permit Update **Action**

- 5. Standing Committee Reports**
 - a. Organization Committee (Heise/Payne – Co-Chairs)
 - i. New Organizational Committee Members **Action**
 (Jim Anulewicz, Tom Biasell, and Dan Swallow)
 - b. PIE (Chair Jennifer Lawson, Troy)
 - i. Progress Report **Information**
 - c. Technical (Vice Chair, Gary Zorza, Farmington Hills)
 - i. Progress Report **Information**

- 6. Opportunity for Public Comment (Giberson)**
- 7. Summary of Actions of Full Alliance (Giberson)**
- 8. Upcoming Meeting Schedule (Giberson)**
- 9. Adjourn**

Alliance of Rouge Communities Status Report
2006 Fiscal Year
Updated 2/16/2007

Activity	Budget*	Paid	Remaining Balance**
Monitoring Program			
- Baseline Sampling Program (RPO)	\$280,000	\$246,110	\$33,890
- Rouge Data Dissemination (RPO)	\$4,000	\$3,859	\$141
- Continuous Monitoring (USGS)	\$45,976	\$45,976	\$0
- Lab Services for SWPPI Monitoring	\$12,000	\$11,060	\$940
- IDEP (RPO)	\$15,000	\$14,943	\$57
- CMI Grant for Bacteria Source Tracking (RPO)	\$76,429	\$76,132	\$297
Subwatershed Advisory Group Facilitation (RPO)	\$20,000	\$13,064	\$6,936
Public Education/Involvement Activities			
- ARC PIE Committee Support (RPO)	\$30,000	\$29,495	\$505
- Five-Year Strategic Plan (RPO)	\$4,000	\$3,949	\$51
- Household Hazardous Waste Committee Facilitation (RPO)	\$9,000	\$7,468	\$1,532
- Fertilizer Education Pilot Program (RPO)	\$14,000	\$13,008	\$992
- "Measuring Our Success" Posters (RPO)	\$36,000	\$27,256	\$8,744
- PE Products Printing (Wayne County/RPO)	\$4,500	\$0	\$4,500
- OSDS Workshop Materials (RPO)	\$900	\$887	\$13
Staff Support to Alliance			
- ARC Staff Support (RPO)	\$70,000	\$60,659	\$9,341
- ARC Insurance (David Chapman Agency)	\$4,100	\$4,100	\$0
- Grants Applications Support	\$15,000		\$15,000
Total Budgeted	\$640,905	\$557,964	\$82,941
Contingency (Not Budgeted)	\$55,959		
Total Available Funds for 2006	\$696,864		

Amount Paid from Alliance Dues	\$263,666
Amount Paid from Federal Grant	\$253,830
Amount Paid from State CMI	\$40,468

Alliance Dues Received	\$325,482
Alliance Dues Available for Future Bills	\$61,816

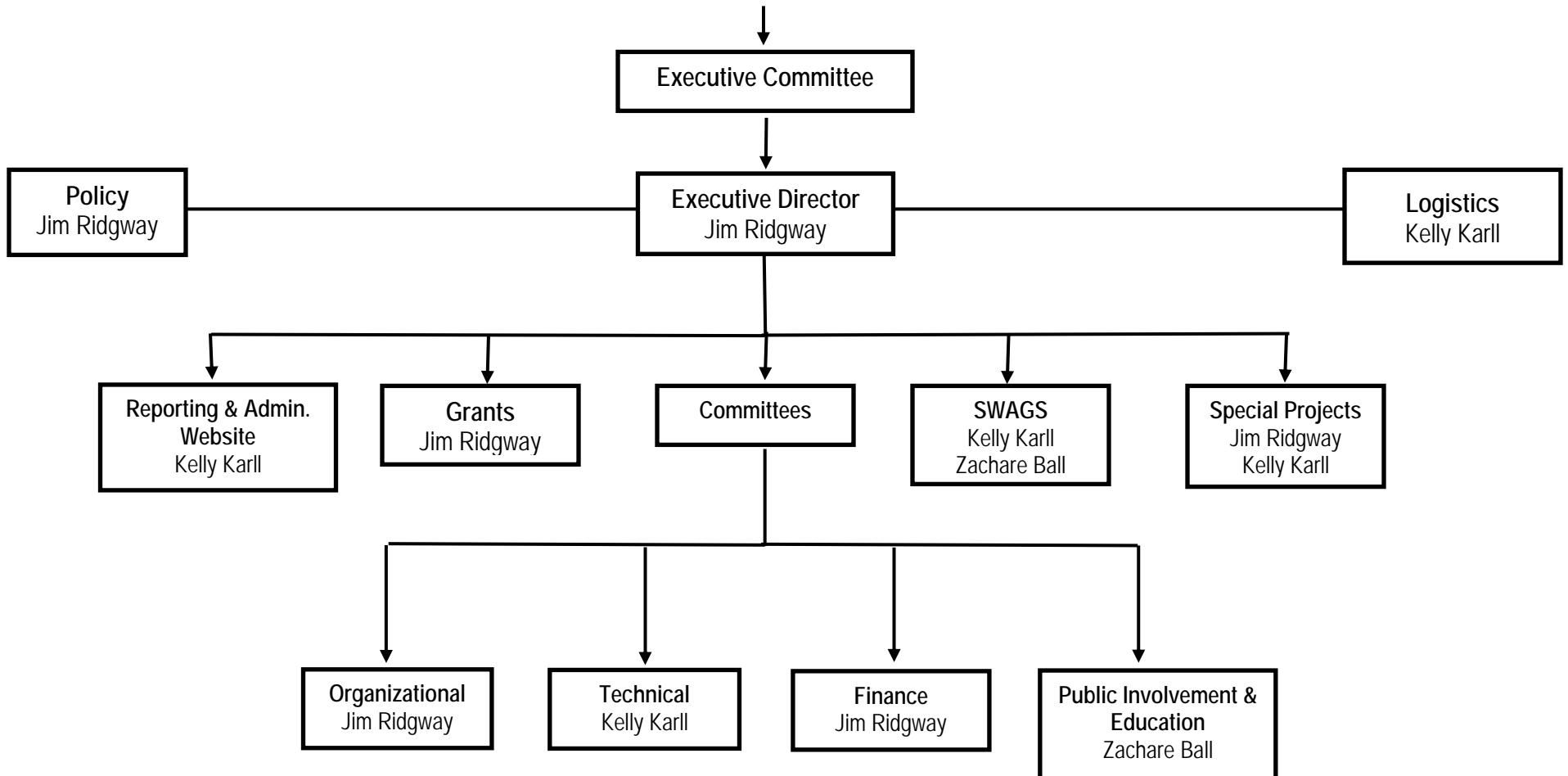
* Including approved amendment by the Full ARC in Dec. 2006

** Additional funds may have been expended to date.

There is a delay of 30 to 60 days between expenditure and payment.



Working together, restoring the river



ARC EXECUTIVE DIRECTOR ESTIMATED HOURS

	Task 1	Task 2	Task 3	Task 4	Task 5	Project Totals
	Alliance and Exec. Comm. Meetings	Committee Meetings (PIE, Tech, Org.)	SWAGs	Administration (FOIA, Materials, Budgets, Web Maintenance)	Grants	
Type of Effort	Reporting, Implementation	Planning, Implementation	Planning	Reporting	Implementation	Hours
Professional Services	Hours	Hours	Hours	Hours	Hours	Hours
Jim Ridgway	160	40	0	40	150	390
Kelly Karl	160	90	100	48	100	498
Zachare Ball	0	100	60	48	100	308
Web Design	60	0	0	80	32	172
Technical Support	0	0	0	100	0	100
Administrative Support	50	0	0	100	0	150
Sub totals	270	190	160	376	232	1228

ECT

Alliance of Rouge Communities Status Report
Payment Status Report
2006 Budget Year
Updated 2/16/2007

Vendor	Invoice #	Invoice Amount	Amount Paid	Date Paid	Total per Vendor
Activity: Baseline Sampling Program					
CDM (RPO)	37	\$14,974.39	\$14,974.39	3/28/2006	
CDM (RPO)	38	\$18,783.14	\$18,783.14	4/24/2006	
CDM (RPO)	39	\$24,957.88	\$24,957.88	5/30/2006	
CDM (RPO)	40	\$22,045.48	\$22,045.48	6/27/2006	
CDM (RPO)	41	\$20,567.41	\$20,567.41	7/24/2006	
CDM (RPO)	42	\$24,072.90	\$24,072.90	8/30/2006	
CDM (RPO)	43	\$21,076.93	\$21,076.93	9/28/2006	
CDM (RPO)	44	\$15,853.60	\$15,853.60	10/25/2006	
CDM (RPO)	45	\$20,257.23	\$20,257.23	11/27/2006	
CDM (RPO)	46	\$16,705.71	\$16,705.71	12/19/2006	
CDM (RPO)	47	\$17,970.64	\$17,970.64	1/30/2007	
CDM (RPO)	48	\$28,844.72	\$28,844.72	2/27/2007	Anticipated
Subtotal: CDM (RPO)					\$246,110.03
Activity: Rouge Data Dissemination					
CDM (RPO)	45	\$536.68	\$536.68	11/27/2006	
CDM (RPO)	47	\$470.48	\$470.48	1/30/2007	
CDM (RPO)	48	\$2,851.78	\$2,851.78	2/27/2007	Anticipated
Subtotal: CDM (RPO)					\$3,858.94
Activity: Continuous Monitoring					
USGS	6-2445-00048 (#1)	\$5,950.00	\$5,950.00	4/24/2006	
USGS	6-2445-00058 (#2)	\$15,454.00	\$15,454.00	7/25/2006	
USGS	7-2445-00016 (#3)	\$15,454.00	\$15,454.00	11/27/2006	
USGS	7-2445-00027 (#4)	\$9,118.00	\$9,118.00	1/30/2007	
Subtotal: USGS					\$45,976.00
Activity: Lab Services for SWPPI Monitoring					
RTI Laboratories, Inc	18813 (#11)	\$102.00	\$102.00	6/27/2006	
Paragon Laboratories, Inc	45196 (#23)	\$885.00	\$885.00	7/25/2006	
Paragon Laboratories, Inc	45542 (#24)	\$1,113.00	\$1,113.00	8/30/2006	
Paragon Laboratories, Inc	45821 (#25)	\$1,434.00	\$1,434.00	9/27/2006	
Paragon Laboratories, Inc	46133 (#26)	\$888.00	\$888.00	9/27/2006	
Paragon Laboratories, Inc	46134 (#27)	\$2,347.50	\$2,347.50	10/25/2006	
RTI Laboratories, Inc	20619 (#12)	\$173.00	\$173.00	10/25/2006	
RTI Laboratories, Inc	21088 (#13)	\$173.00	\$173.00	10/25/2006	
RTI Laboratories, Inc	21777 (#14)	\$132.50	\$132.50	10/25/2006	
RTI Laboratories, Inc	22566 (#15)	\$132.50	\$132.50	10/25/2006	
Paragon Laboratories, Inc	46419 (#28)	\$1,329.00	\$1,329.00	11/27/2006	
Paragon Laboratories, Inc	46712 (#29)	\$2,278.50	\$2,278.50	11/27/2006	
E-Lab Analytical	0610462-0 (#1)	\$72.00	\$72.00	11/27/2006	
Subtotal: Laboratories					\$11,060.00

Activity: IDEP Support					
CDM (RPO)	43	\$1,081.16	\$1,081.16	9/28/2006	
CDM (RPO)	44	\$2,239.37	\$2,239.37	10/25/2006	
CDM (RPO)	45	\$1,863.37	\$1,863.37	11/27/2006	
CDM (RPO)	46	\$6,659.26	\$6,659.26	12/19/2006	
CDM (RPO)	47	\$2,171.28	\$2,171.28	1/30/2007	
CDM (RPO)	48	\$928.59	\$928.59	2/27/2007	Anticipated
Subtotal: IDEP Support					\$14,943.03
Activity: CMI Grant for Bacteria Source Tracking					
CDM (RPO)	42	\$6,337.96	\$6,337.96	8/30/2006	
CDM (RPO)	43	\$7,067.75	\$7,067.75	9/28/2006	
CDM (RPO)	44	\$20,724.97	\$20,724.97	10/25/2006	
CDM (RPO)	45	\$3,852.64	\$3,852.64	11/27/2006	
CDM (RPO)	46	\$23,874.87	\$23,874.87	12/19/2006	
CDM (RPO)	47	\$5,735.93	\$5,735.93	1/30/2007	
CDM (RPO)	48	\$8,537.81	\$8,537.81	2/27/2007	Anticipated
Subtotal: CMI Grant for Bacteria Source Tracking					\$76,131.93
Total: Monitoring Program					\$398,079.93
Activity: Subwatershed Facilitation					
CDM (RPO)	37	\$457.87	\$457.87	3/28/2006	
CDM (RPO)	39	\$3,411.04	\$3,411.04	5/30/2006	
CDM (RPO)	40	\$673.53	\$673.53	6/27/2006	
CDM (RPO)	41	\$379.51	\$379.51	7/24/2006	
CDM (RPO)	42	\$1,744.68	\$1,744.68	8/30/2006	
CDM (RPO)	43	\$891.77	\$891.77	9/28/2006	
CDM (RPO)	44	\$850.70	\$850.70	10/25/2006	
CDM (RPO)	45	\$985.59	\$985.59	11/27/2006	
CDM (RPO)	46	\$1,770.52	\$1,770.52	12/19/2006	
CDM (RPO)	47	\$1,396.91	\$1,396.91	1/30/2007	
CDM (RPO)	48	\$501.86	\$501.86	2/27/2007	Anticipated
Total: Subwatershed Facilitation					\$13,063.98
Activity: ARC Public Involvement & Education Committee Support					
CDM (RPO)	39	\$6,257.07	\$6,257.07	5/30/2006	
CDM (RPO)	40	\$4,123.94	\$4,123.94	6/27/2006	
CDM (RPO)	42	\$8,361.51	\$8,361.51	8/30/2006	
CDM (RPO)	44	\$2,148.42	\$2,148.42	10/25/2006	
CDM (RPO)	45	\$3,326.63	\$3,326.63	11/27/2006	
CDM (RPO)	46	\$1,801.08	\$1,801.08	12/19/2006	
CDM (RPO)	47	\$3,386.42	\$3,386.42	1/30/2007	
CDM (RPO)	48	\$89.46	\$89.46	2/27/2007	Anticipated
Subtotal: RPO					\$29,494.53
Activity: Five-Year Strategic Plan					
CDM (RPO)	39	\$519.33	\$519.33	5/30/2006	
CDM (RPO)	40	\$158.62	\$158.62	6/27/2006	
CDM (RPO)	42	\$1,067.56	\$1,067.56	8/30/2006	
CDM (RPO)	44	\$118.08	\$118.08	10/25/2006	
CDM (RPO)	46	\$1,418.59	\$1,418.59	12/19/2006	
CDM (RPO)	47	\$46.66	\$46.66	1/30/2007	

CDM (RPO)	48	\$619.94	\$619.94	2/27/2007	Anticipated
Subtotal (RPO)					\$3,948.78
Activity: Household Hazardous Waste Committee Facilitation					
CDM (RPO)	39	\$57.71	\$57.71	5/30/2006	
CDM (RPO)	40	\$1,067.60	\$1,067.60	6/27/2006	
CDM (RPO)	42	\$1,929.64	\$1,929.64	8/30/2006	
CDM (RPO)	44	\$1,594.13	\$1,594.13	10/25/2006	
CDM (RPO)	45	\$177.12	\$177.12	11/27/2006	
CDM (RPO)	46	\$1,370.59	\$1,370.59	12/19/2006	
CDM (RPO)	47	\$413.29	\$413.29	1/30/2007	
CDM (RPO)	48	\$857.69	\$857.69	2/27/2007	Anticipated
Subtotal (RPO)					\$7,467.77
Activity: Fertilizer Education Pilot Program					
CDM (RPO)	39	\$1,973.09	\$1,973.09	5/30/2006	
CDM (RPO)	40	\$5,186.85	\$5,186.85	6/27/2006	
CDM (RPO)	42	\$3,683.23	\$3,683.23	8/30/2006	
CDM (RPO)	44	\$497.88	\$497.88	10/25/2006	
CDM (RPO)	45	\$1,068.05	\$1,068.05	11/27/2006	
CDM (RPO)	46	\$598.82	\$598.82	12/19/2006	
Subtotal (RPO)					\$13,007.92
Activity: "Measuring Our Success" Posters					
CDM (RPO)	40	\$894.48	\$894.48	6/27/2006	
CDM (RPO)	42	\$1,096.41	\$1,096.41	8/30/2006	
CDM (RPO)	43	\$290.75	\$290.75	9/28/2006	
CDM (RPO)	44	\$4,671.26	\$4,671.26	10/25/2006	
CDM (RPO)	45	\$2,161.75	\$2,161.75	11/27/2006	
CDM (RPO)	46	\$12,594.00	\$12,594.00	12/19/2006	
CDM (RPO)	47	\$5,546.95	\$5,546.95	1/30/2007	
Subtotal (RPO)					\$27,255.60
Activity: PE Products Printing					
			\$0.00		
			\$0.00		
Subtotal					\$0.00
Activity: OSDC Workshop Materials					
CDM (RPO)	39	\$849.06	\$849.06	5/30/2006	
CDM (RPO)	40	\$37.62	\$37.62	6/27/2006	
Subtotal (RPO)					\$886.68
Total: Public Involvement & Education Committee Support					\$82,061.28
Activity: Staff Support					
CDM (RPO)	37	\$4,015.95	\$4,015.95	3/28/2006	
CDM (RPO)	38	\$2,087.22	\$2,087.22	4/24/2006	
CDM (RPO)	39	\$11,319.18	\$11,319.18	5/30/2006	
CDM (RPO)	40	\$1,202.17	\$1,202.17	6/27/2006	

CDM (RPO)	41	\$5,834.39	\$5,834.39	7/24/2006	
CDM (RPO)	42	\$4,433.59	\$4,433.59	8/30/2006	
CDM (RPO)	43	\$7,553.95	\$7,553.95	9/28/2006	
CDM (RPO)	44	\$8,921.61	\$8,921.61	10/25/2006	
CDM (RPO)	45	\$6,370.58	\$6,370.58	11/27/2006	
CDM (RPO)	46	\$178.89	\$178.89	12/19/2006	
CDM (RPO)	47	\$5,923.56	\$5,923.56	1/30/2007	
CDM (RPO)	48	\$2,818.09	\$2,818.09	2/27/2007	Anticipated
Subtotal (RPO)					\$60,659.18
Activity: ARC Insurance					
David Chapman Agency	188012	\$4,100.00	\$4,100.00	2/2/2006	
Subtotal Insurance					\$4,100.00
Total: ARC Staff Support					\$64,759.18
TOTAL					\$557,964.37

NOTES:

- (1) Payments for services provided and costs incurred against the 2006 budget.
- (2) There are additional funds which have been expended against the 2006 budget which have not yet been billed/paid.
There is a delay of 30 to 60 days between expenditure and payment.



Working together, restoring the river

ALLIANCE OF ROUGE COMMUNITIES MEMORANDUM

TO: ARC Membership

FROM: Ad-Hoc Interview Panel

DATE: February 26, 2007

SUBJECT: Recommendation on Award of Contract for ARC
Executive Director Services

Allen Park
Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Orchard Lake
Plymouth
Plymouth Twp.
Pontiac
Redford Twp.
Rochester Hills
Romulus
Southfield
Superior Twp.
Troy
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
West Bloomfield
Twp.
Westland
Wixom
Ypsilanti Twp.

BACKGROUND:

Since July 2006, the Organization Committee, under the guidance of the Executive Committee, has been diligently working on a process to select a firm or an individual to serve as the Executive Director of the ARC.

The formal process concluded with the unanimous approval of Environmental Consulting & Technology, Inc. (ECT) as the service provider to the ARC at the January 25th, 2007 Executive Committee meeting in Southfield. Jim Ridgway (Vice-president of ECT) will serve in the capacity of Executive Director.

A contract outlining the scope of services has since been negotiated and will be executed by the Chairperson on March 1st. The cost of these services is within the overall approved 2007 budget of the ARC. A budget amendment re-aligning various line items in the 2007 budget of the ARC is a separate action item for the March 1st meeting.

Although not required under the ARC by-laws, the Executive Committee felt its selection of ECT warranted endorsement by the full Alliance.

ACTION REQUESTED:

I move to endorse the Executive Committee's recommendation of ECT, and more specifically Mr. Jim Ridgway, to serve as the Executive Director of the Alliance of Rouge Communities in 2007.

Motion made by: _____ ()
Seconded by: _____ ()

Alliance of Rouge Communities Status Report
2006 Fiscal Year
Updated 2/16/2007

Community	Cost Allocation [7]	2006 Assessment Paid
Member Communities		
Allen Park	\$760	\$760
Auburn Hills	\$257	\$257
Beverly Hills	\$2,866	\$2,866
Bingham Farms	\$625	\$625
Birmingham	\$3,044	\$3,044
Bloomfield Hills	\$2,524	\$2,524
Bloomfield Twp.	\$16,014	\$16,014
Canton Twp.	\$25,437	\$25,437
Commerce Twp.	\$523	\$523
Dearborn	\$24,202	\$24,202
Dearborn Heights	\$8,906	\$8,906
Farmington	\$2,604	\$2,604
Farmington Hills	\$25,227	\$25,227
Franklin	\$1,446	\$1,446
Garden City	\$6,810	\$6,810
Inkster	\$6,464	\$6,464
Lathrup Village	\$1,220	\$1,220
Livonia	\$29,010	\$29,010
Melvindale	\$2,634	\$2,634
Northville	\$1,758	\$1,758
Northville Twp.	\$9,532	\$9,532
Novi	\$15,634	\$15,634
Oakland County	\$0	n/a
Orchard Lake	\$113	\$113
Plymouth	\$2,209	\$2,209
Plymouth Twp.	\$10,362	\$10,362
Pontiac	\$508	\$508
Redford Twp.	\$12,160	\$12,160
Rochester Hills	\$1,876	\$1,876
Romulus	\$2,077	\$2,077
Southfield	\$18,792	\$18,792
Superior Twp.	\$7,369	\$7,369
Troy	\$4,395	\$4,395
Van Buren Twp.	\$6,334	\$6,334
Walled Lake	\$737	\$737
Washtenaw County	\$0	n/a
Wayne	\$5,152	\$5,152
Wayne County	\$0	n/a
West Bloomfield Twp.	\$12,852	\$12,852
Westland	\$20,243	\$20,243
Wixom	\$528	\$528
Ypsilanti Twp.	\$1,055	\$1,055
Sub Totals	\$294,259	\$294,259
Percent Confirmed		100.0%

Other Items that Affect 2006 Dues	Cost Allocation	Balance to Date
Prevoius Years Unused Dues	\$28,952	\$28,952
WCAA	\$2,271	\$2,271
CMI Grant	\$50,000	\$40,468
Other Items Total	\$81,223	\$71,691

Total (Assessment and Other Items)	\$375,482	\$365,950
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MEETING NOTES
ALLIANCE OF ROUGE COMMUNITIES
 December 6, 2006
 Troy Community Center
 3179 Livernois
 Troy, Michigan

Working together, restoring the river

- Allen Park
- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Inkster
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oakland County
- Orchard Lake Village
- Plymouth
- Plymouth Twp.
- Pontiac
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Superior Twp.
- Troy
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Wayne County Airport Authority
- West Bloomfield Twp.
- Westland
- Wixom
- Ypsilanti Twp.

1. Welcome – Kurt Giberson, ARC Chair, thanked the City of Troy for hosting this meeting of the Full Alliance.

a. Roll Call /Determination of Quorum - Roll call was taken. The 25 members listed below were in attendance and sufficient for a quorum.

The following were in attendance:

Auburn Hills	Farmington	Pontiac	Wayne County
Beverly Hills	Farmington Hills	Rochester Hills	Wayne County Airport Authority
Bingham Farms	Lathrup Village	Southfield	West Bloomfield Twp.
Birmingham	Livonia	Troy	Ypsilanti Township
Bloomfield Twp.	Northville	Van Buren Twp.	
Canton Twp.	Northville Twp.	Walled Lake	
Dearborn	Oakland. Co. Drain	Wayne	

The following were not in attendance:

Allen Park	Franklin	Orchard Lake Village	Superior Twp.
Bloomfield Hills	Garden City	Plymouth	Washtenaw County
Commerce Twp.	Inkster	Plymouth Twp.	Westland
Commissioner	Melvindale	Redford Twp.	Wixom
Dearborn Heights	Novi	Romulus	

b. Approval of August 23, 2006 Meeting Minutes. - A motion was made to approve the meeting minutes, it was seconded, and passed unanimously.

c. Additions or changes to the Draft Meeting Agenda. - There were no additions or changes to the agenda.

d. Chair’s Report

i. Oakland County Drain Commissioner Joins Alliance.
 Kurt Giberson shared the good news that the OCDC has joined the Alliance noting that they had been supporting and participating all along. He also noted that OC requested a review of the Bylaws with regard to criteria

for determining in-kind service value in lieu of assessments to counties. Although the Bylaws cannot be changed this year, the Chair assured the group that all of OCDC's concerns about the bylaws will be reviewed in 2007.

- ii. **Summary of Executive Committee meeting and recommendations** - Gary Mekjian summarized the items discussed at the November 15, 2006 Executive Committee meeting.

2. Treasurer's/Finance Committee Report (Tim Faas)

- a. **Status of Alliance 2006 Invoice Payments** - Invoices are 100% paid.
- b. **2006 Budget/Expenditures Status Report** – Treasurer Faas reported on 2006 budget status indicating that he expected approximately \$56,000 of unallocated funds from the 2006 budget to carryover to the 2007 budget.
- c. **2006 Budget Amendment Requests** - A motion was made for a reduction in the 2006 budget of \$27,500. The motion was seconded and passed unanimously.
- d. **2007 Budget Recommendation** – The Treasurer presented a recommended 2007 budget that included a much leaner contingency percentage than in previous years. The budget reflects an increase in funding for Executive Director services and reductions for PIE and Technical projects. He indicated that this budget will not result in member dues. Appreciation was given to the committee chairs for operating within their budgets in 2006. A motion was made to approve the 2007 budget; it was seconded. There was discussion of the Airport Authority assessment additions and the likelihood of the budget being amended based on negotiations with the Executive Director. The 2007 budget passed unanimously.
- e. **Fiduciary Services Agreement Amendment #3** - A recommendation was made to extend the Fiduciary Services Agreement for one year so the Executive Director could focus on the business of the ARC and not fiduciary services. A motion was made to accept Amendment #3; it was seconded, and passed it unanimously.

3. Standing Committee Reports

- a. Organization Committee (Heise/Payne – Co-Chairs)
 - i. **ARC Cooperating Partners Recommendation** – FOTR and SOCWA/SOCRA were nominated as ARC cooperating partners. The Organizational Committee and Executive Committee recommended to the full Alliance that they both be designated as cooperating partners. Questions arose regarding differentiating between SOCWA and SOCRA and Lillian Dean noted that there was no need to differentiate between the two. A motion was made to make FOTR and SOCWA/SOCRA cooperating partners, it was seconded, and it passed unanimously.
 - ii. **Grant Eligibility Policy Recommendation** - A motion was made to approve an amended Grant Eligibility Requirements policy based on

discussion at the last ARC meeting, it was seconded, there was no discussion, and it passed unanimously.

- b. **PIE (Chair Jennifer Lawson, Troy)**
 - i. **Progress Report** - The Middle 1 and 3 SWMAs posters have been distributed. The PIE Chair thanked the ARC for approving the budget and looked forward to its implementation. No meeting is currently scheduled for the PIE committee.
- c. **Technical Committee (Vice Chair, Gary Zorza, Farmington Hills)**
 - i. **Progress Report** – Vice Chair Zorza provided an overview of activities planned for 2007 and a status report for 2006.
 - a. The MDEQ CMI Bacterial Source Tracking draft final report is undergoing Technical Committee review and will soon be ready for distribution to the full ARC.
 - b. The SWPPI annual report template being developed under IDEP services will be postponed until 2007.
 - c. A preliminary draft of the comparison of alternative IDEP approaches report requested by the MDEQ is being reviewed by the Technical Committee.
 - d. 2007 represents the last year of the 5 year monitoring plan where the Main 3-4 SWMA will be the focus of monitoring.
 - e. Recognition should be made for the importance of a monitoring program: helps in planning, evaluating water quality trends, identifying resource problems, guides IDEP/PEP activities, supports the Technical Committee and SWAGs, RREMAR, quality assurance and quality control, data used for flood studies, data supports grant efforts, and supports MDEQ discussions concerning IDEP activities and TMDLs.
 - f. The Technical Committee (TC) needs to start planning the next 5 Year Plan, especially since grant funding is likely to be reduced, and the monitoring plan may impact SWPPIs.
 - g. The TC will evaluate data sharing opportunities in an effort to minimize water quality monitoring required by the ARC and incorporate findings into the 5 Year Plan.
 - h. Looking at cost effective alternatives for IDEP as requested by the MDEQ.
 - i. Develop a program to promptly pursue grant opportunities.
- d. **Executive Director (ED) Services Ad-hoc Committee Update (Dan Swallow)** - Mr. Swallow reviewed the procedure that the five member Ad-hoc Committee followed in pursuit of an Executive Director for the ARC, which included: the development of a RFP, rating criteria and two envelope system (qualifications/hours of services that will be provided). Four proposals were received that were scored in four categories. Recommendations will be delivered to the EC on December 13, 2006. In January the recommendation for the ED will go to the Full ARC for confirmation. The schedule may change due to contract negotiations, but it is expected that the ED will assume

their position in February. The position is expected to require the hours to be close to a full time position. Thanks to Tim Faas of Canton and Mike Shepard. ARC Chair Giberson thanked the committee for a job well done. The Chair also noted that the strength of the proposals demonstrated a faith in the future of the ARC.

4. Opportunity for Public Comment (Giberson)

- a. Lillian Dean (SOCWA) distributed information on two upcoming workshops on healthy lawn care and discussed a two-hour seminar planned in January at Lawrence Tech on rain gardens.
- b. Amy Mangus (SEMCOG): The Bolt vs Lansing issue will be discussed at their next meeting. In January they will offer municipal training. They are participating in a statewide program that is looking at ways to reduce phosphorus levels.
- c. Lillian Dean was asked how SOCWA is funded and she responded with grant dollars and volunteer efforts.
- d. Kathy Milberg (FOTR) thanked the ARC for their support of FOTR as a cooperating partner.
- e. Jack Bails led a discussion of a recent Kalamazoo Circuit Court judgment regarding township ownership and operation of storm water facilities and how the MDEQ might react to the judgment. The MDEQ is expected to appeal the judgment and if it is invoked in the Rouge Judge Feikens would probably call for some discussion. Judge Feikens and Federal Law are a different issue. It is not expected that this ruling will change how townships participate in the ARC.

5. Summary of Actions of Full Alliance (Giberson)

- a. Adoption of August 23, 2006 minutes
- b. 2006 Budget Amendment approval
- c. 2007 Budget approval
- d. Fiduciary Services Agreement approval
- e. New membership approval
- f. Grant Eligibility Policy approval

6. Upcoming Meeting Schedule (Giberson)

Executive Committee	Canton	December 13, 2006	2:30 P.M	<ul style="list-style-type: none"> • Review recommendation of Executive Services selection committee
Full Alliance	Southfield	January 25, 2007	1:30 P.M.	<ul style="list-style-type: none"> • Approve Executive Services contract • Budget amendments

7. Adjourn



Working together, restoring the river

ALLIANCE OF ROUGE COMMUNITIES MEMORANDUM

TO: ARC Membership
FROM: Tim Faas, ARC Treasurer
DATE: February 28, 2007
SUBJECT: AGENDA ITEM #3 c) Recommendation on Budget Amendments for PIE Committee Carry-Over and Contract for ARC Executive Director Services

- Allen Park
Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Orchard Lake
Plymouth
Plymouth Twp.
Pontiac
Redford Twp.
Rochester Hills
Romulus
Southfield
Superior Twp.
Troy
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
West Bloomfield Twp.
Westland
Wixom
Ypsilanti Twp.

BACKGROUND:

In January, the PIE Committee requested that an item from the 2006 Budget be carried over into 2007 as it was not completed before year end. The Finance Committee reviewed the request on February 8th and recommends approval. The \$3,000 carry-over is for PIE Item #10 for the "printing of material for municipal training programs" (see footnote #8 on the attached spreadsheet). The proposed amendment increases the PIE Committee Budget by \$3,000.

With the approval of the contract for the Executive Director Services for 2007, a minor line item adjustment is necessary to align the scope of services to be offered by ECT with the approved budget. The cost of these services is within the overall approved 2007 budget of the ARC. The attached budget amendment redistributing various line items in the 2007 budget of the ARC was discussed by the Finance Committee on February 8th, although the detailed line items were not available at that time. Since the meeting, Razik and I have been

working with ECT to structure the scope of services in accordance with the overall approved budget.

The following is a brief explanation of the proposed budget amendment for the Executive Director Services contract. The net amount of the amendment is an increase of \$9,145.

- “Staff Support” **increases** by \$26,355
- “PIE Committee Support” decreases by \$10,141
- “SWAG Facilitation” decreases by \$13,953
- “Baseline Sampling Program” **increases** by \$6,884

The above two amendment requests total \$12,145 and are to be funded by the unallocated budget of \$12,389 (see footnote #9 on the attached spreadsheet).

ACTION REQUESTED:

I move to approve the requested budget amendments totaling \$12,145 as presented by the Treasurer and as depicted on the attached spreadsheet for the 2007 Budget of the Alliance of Rouge Communities.

Motion made by: _____ ()
Seconded by: _____ ()

**Alliance of Rouge Communities
Proposed 2007 Budget Amendments
Recommended to the Full Alliance: 1 March 2007**

Expected Budget Available for 2007

* 2007 Dues from Communities	\$ 296,530.00
** 2007 Rouge Project Grant	\$ 292,390.00
*** Possible Rollover Budget from 2006	\$ 58,959.00
	<u>\$ 647,879.00</u>

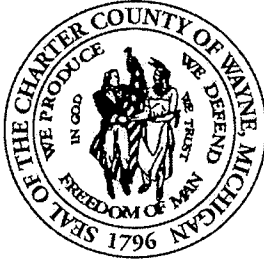
* Based on 2006 dues amounts

** Amount may be less if some of the costs associated with pursuing other funding sources is determined to be ineligible

*** Current contingency amount in 2006 Budget (includes amendment requested here under PIE10)

Proposed 2007 Budget Items	Existing Budget	Recommended Amendment (9)	Amended Budget	Funding Source		"Provider" using Budget (6) (7)
				ARC Dues	Rouge Grant	
Organization Committee						
OC1 Staff Support	\$ 90,000	\$ 26,355	\$ 116,355	\$ 58,178	\$ 58,178	Exe.Dir. Serv./RPO
(3) OC1.2 Public Education Committee Support	\$ 30,000	\$ (10,141)	\$ 19,859	\$ 9,930	\$ 9,930	Exe.Dir. Serv./RPO
(1) OC2.a ARC Insurance	\$ 4,140	\$ -	\$ 4,140	\$ 4,140	\$ -	outside purchase
(4) OC2.b Fiduciary Services	\$ -	\$ -	\$ -	\$ -	\$ -	Wayne County
OC3 Subwatershed Advisory Group Facilitation	\$ 20,000	\$ (13,953)	\$ 6,047	\$ 3,024	\$ 3,024	Exe.Dir. Serv./RPO
Organization Committee Total	\$ 144,140	\$ 2,261	\$ 146,401	\$ 75,271	\$ 71,131	
Public Education and Involvement Committee						
PIE2 Long-Term Planning Efforts for ARC PIE	\$ 5,000	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	Exe.Dir. Serv.
PIE3 Household Hazardous Waste Committee Facilitation	\$ 10,000	\$ -	\$ 10,000	\$ 5,000	\$ 5,000	RPO
(5) PIE4 Measuring Our Success Posters	\$ 36,000	\$ -	\$ 36,000	\$ 18,000	\$ 18,000	RPO
PIE5 Fertilizer Education Pilot Program	\$ -	\$ -	\$ -	\$ -	\$ -	
PIE6 Information Packet for ARC Members/Local Officials	\$ 7,000	\$ -	\$ 7,000	\$ 3,500	\$ 3,500	RPO/Wayne County
PIE7 Two Onsite Sewage Disposal System Workshops	\$ 5,000	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	RPO/Wayne County
PIE8 Research Financial Sustainability of PIE Programs and SWPPI Implementation	\$ 7,000	\$ -	\$ 7,000	\$ 3,500	\$ 3,500	Exe.Dir. Serv.
PIE9 Radio Ads Promoting Fertilizer Use Awareness	\$ 2,500	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	Wayne County /Radio Company
(8) PIE10 Municipal Training Materials Printing	\$ -	\$ 3,000	\$ 3,000	\$ 1,500	\$ 1,500	Wayne County
PIE Committee Total	\$ 72,500	\$ 3,000	\$ 75,500	\$ 37,750	\$ 37,750	
Technical Committee						
(5) TC1 Baseline Sampling Program	\$ 275,000	\$ 6,884	\$ 281,884	\$ 140,942	\$ 140,942	RPO/Exe.Dir. Serv.
TC2 Rouge Data Dissemination	\$ 4,000	\$ -	\$ 4,000	\$ 2,000	\$ 2,000	RPO
TC3 Lab Services	\$ 12,000	\$ -	\$ 12,000	\$ 6,000	\$ 6,000	Paragon/Elab
(5) TC4 IDEP	\$ 35,000	\$ -	\$ 35,000	\$ 17,500	\$ 17,500	RPO
TC5 Continuous Monitoring	\$ 29,850	\$ -	\$ 29,850	\$ 14,925	\$ 14,925	USGS
TC6 5 Year Monitoring Plan (2008-2012)	\$ 8,000	\$ -	\$ 8,000	\$ 4,000	\$ 4,000	Exe.Dir. Serv.
(2) TC7 Pursue Other Grant Funding Opportunities	\$ 50,000	\$ -	\$ 50,000	\$ 25,000	\$ 25,000	Exe.Dir. Serv.
TC8 Evaluate Data Sharing Opportunities	\$ 5,000	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	Exe.Dir. Serv.
Technical Committee Total	\$ 418,850	\$ 6,884	\$ 425,734	\$ 212,867	\$ 212,867	
Total Amount Requested by All Committees	\$ 635,490	\$ 12,145	\$ 647,635	\$ 325,888	\$ 321,748	
Available Budget	\$ 12,389	\$ (12,145)	\$ 244	\$ 122	\$ 122	

- Notes**
- (1) Not a Rouge grant eligible item; funded 100% from ARC dues
 - (2) Eligibility of using Rouge Grant funds to prepare applications to other funding sources needs to be investigated
 - (3) This task was labeled PIE 1 under 2006 budget
 - (4) Wayne County will be providing this service. Wayne County cost is not included in ARC Budget.
 - (5) Wayne County will be providing part of this service. Wayne County cost is not included in ARC Budget.
 - (6) Officers & Committee Members provide assistance to implement most of the ARC tasks. Cost for this assistance is not included in ARC Budget.
 - (7) This Column is updated to indicate tasks to be performed by the Executive Director Team instead of the RPO.
 - (8) A task transfer requested in this amendment by PIE Committee to 2007 budget from the 2006 budget.
 - (9) All amendment amounts are due to the negotiated Executive Director Services contract and the split of effort between the Executive Director Team and the RPO except for the Task transfer for under PIE10 from the 2006 Budget.



Wayne County
Department of Environment
Watershed Management Division
MEMORANDUM

To: Kurt Giberson, Chair
Alliance of Rouge Communities
From: Kelly A. Cave, Director *KAC*
Re: **Round VIII Subgrant Program**
Rouge River National Wet Weather Demonstration Project
Date: 20 February 2007

Wayne County is very pleased to announce that there are sufficient funds available under the Rouge River National Wet Weather Demonstration Project (Rouge Project) to offer another round of subgrants to communities and agencies to implement projects to restore and protect the Rouge River.

At this time, we are anticipating that funding will be sufficient to offer grants as follows:

1. **Alliance of Rouge Communities (ARC):** \$300,000 in federal Rouge Project funding allocated to support activities of the ARC during 2008 (minimum \$300,000 match required).
2. **Round VIII-Part A:** activities related to control of combined sewer overflows (CSOs) and sanitary sewer overflows (SSOs) to the Rouge River. Proposals accepted by the County under this part will be eligible for 40 percent reimbursement from the federal Rouge grants. The target allocation of grant funding for Round VIII-Part A is \$ 800,000 (\$ 2,000,000 in total project costs).
3. **Round VIII-Part B:** activities related to the responsibilities under the MDEQ Storm Water General Permit and located within the Rouge River Watershed. Proposals accepted by the County under this part will be eligible for 50 percent reimbursement from the federal Rouge grants. The target allocation of grant funding for Round VIII-Part B is \$ 1,300,000 (\$ 2,600,000 in total project costs).

I am writing to offer the Alliance of Rouge Communities an opportunity to participate in the development of the Notice of Grant Availability for this round of Rouge subgrants. In previous years, this task has been delegated to the Technical Committee. Be advised that we are under a fairly tight schedule to finalize and publish the Notice, accept and evaluate proposals, and implement the projects before the grant agreements between EPA and Wayne County for the Rouge Project grants expire. Therefore, please indicate the interest of the ARC to assist in the Rouge Project Round VIII subgrant program as soon as possible. Thank you.