



Alliance
of Rouge
Communities

ALLIANCE OF ROUGE COMMUNITIES

DRAFT Meeting Summary Executive Committee Meeting

Wednesday, August 2, 2006

1:30 ~ 4:00 p.m.

City of Dearborn

DPW Training Room

Working together, restoring the river

Allen Park
Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Orchard Lake Village
Plymouth
Plymouth Twp.
Pontiac
Redford Twp.
Rochester Hills
Romulus
Southfield
Superior Twp.
Troy
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom
Ypsilanti Twp.

1. **Welcome** – Wayne Domine, Alliance of Rouge Communities Vice Chair and Acting Chair
2. **Roll Call of Members** Wayne Domine took roll call at the meeting. The following table indicates attendees at the meeting on August 2, 2006.

Alliance of Rouge Communities Executive Committee

Officers		
Vice-Chair (Acting Chair)	Wayne Domine	Bloomfield Twp.
Treasurer	Kurt Giberson	Dearborn
Past Vice-Chair	Jim Anulewicz	Plymouth Twp.
Counties		
Washtenaw Co. - Alt.	Michelle Bononi	WCDC
Wayne Co. - Rep.	Kurt Heise	WCDOE
Wayne Co. - Alt.	Kelly Cave	WCDOE
SWAGs		
Main 1 & 2 - Rep.	Brandy Bakita	Southfield
Main 1 & 2 - Alt.	Jennifer Lawson	Troy
Main 3 & 4 - Alt.	Mark Kibby	Melvindale
Upper - Rep.	Tom Biasell	Farmington Hills
Middle 3 - Rep.	Tom Wilson	Westland
Middle 1 - Alt.	Jill Rickard	Northville Township
Lower 1 - Rep.	Dan Swallow	Van Buren Township
Lower 1 - Al.	Bob Belair	Canton
Lower 2 - Rep.	Jack Barnes	Garden City
Lower 2 - Al.	Mike Buiten	Wayne
Committee Chairs, Co-Chairs, and Representatives		
Technical Committee Co-Chair	Gary Zorza	Farmington Hills
Staff Support		
Staff Support	Jack Bails	RPO
Staff Support	Colleen Hughes	RPO
Others		
Tim Faas, Canton	Bill Craig, RRAC	Zachare Ball, RPO
Jim Murray, Chelsea Environmental	Carolyn McFarley, FOTR	Chris Catalfo, RPO
Demetrius Janus,	Gary Mekjian, Southfield	

3. **Minutes of June 14, 2006, Executive Committee Meeting** - After soliciting comments on the June 14, 2006 meeting summary and receiving none, a vote to accept the minutes as prepared passed unanimously.
4. **Additions or Changes to Draft Agenda** – No additions or changes were made to the draft agenda that was distributed at the meeting.
5. **Chair Communications** - Wayne Domine received a letter from the MDEQ acknowledging that the QAPP for the ARC BST sampling program was reviewed and approved by the MDEQ.
6. **Treasurers Report/ Finance Committee** - Kurt Giberson
 - a. **2006 Invoicing / Assessments Paid Status** - Kurt Giberson reported on the status of member assessment payments. Four communities have not paid their assessments. Mr. Giberson requested notification from these communities if there is a problem with payment.
 - b. **2006 Expenditures Status Report** - Kurt Giberson briefly reviewed the 2006 Expenditures Status Report and corresponding task status report. Work is proceeding as planned.
 - c. **Pursuit of Grants/SWAG Facilitation meeting update** – The ARC recognized that they can not continue to rely so heavily on support from RPO grants into the future and there will be a need for funding from other sources. The group agreed one key role of an Executive Director, when hired, will be pursuit of grant opportunities. A discussion followed regarding the pursuit of grants prior to the hiring of the Executive Director. An interim ad hoc committee was set up to take action regarding current grant opportunities if they arise. Committee members are Kurt Heise, Gary Zorza, Colleen Hughes, and Jennifer Lawson. Kelly Cave noted that there will be two upcoming grant opportunities in September, a CMI grant and MDEQ grant.
 - d. **2006 Budget Amendments** – Amendments to the 2006 budget were presented including an amendment to add additional budget for the pursuit of grant opportunities. A motion was made to present the amendment to the full Alliance at their next meeting; it was seconded and passed unanimously.
 - e. **2007 Budget** – A suggestion was made to add funding source to financial status reports and ARC budgets to help track costs funded by ARC dues and various granting agencies. Discussion of the proposed

2007 budget resulted in a motion to present the preliminary 2007 budget to the Full Alliance with priority on confirming intent on funding the USGS activity such that processing a joint funding agreement could be expedited. The motion was supported and passed unanimously.

8. Other Committee Reports

a. Organization Committee (Heise/Payne – Co-Chairs)

- i) RFP for 2007 ARC services – There was a brief discussion of the hiring of the Executive Director. It is anticipated that an Executive Director will be selected by the end of 2006 and that a RFP/RFQ will be presented to the Full Alliance in August.

b. Public Involvement and Education Committee (Lawson, Chair)

- i) The recent HHW survey elicited a very good response. An order form was presented that was previously distributed ARC wide for various publications at no charge to ARC members.

c. Technical Committee (Vice Chair, Zorza)

- i) A meeting of the Technical Committee was held on June 30, 2006 where 2007 budget recommendations were prepared. There was also a site review and final selection of the Bacterial Source Tracking sampling locations. Preliminary results were presented for the dry weather sampling that has been performed thus far, which showed three positive results for human biomarkers. A request has also been distributed to all ARC members for their IDEP data for the past seven years. A suggestion was made to also distribute this request to all watershed coordinators.

d. Ad Hoc Election of Officers Nominating Committee Report

(Heise/Biasell/Bononi). The Committee does not have an official recommendation at this time. A discussion followed regarding the presentation of an official recommendation to the Full Alliance and it was agreed that the ad hoc committee would have a recommendation that will be presented to the Executive Committee one week from today for review and comment.

9. **Report from WCDOE (Cave)**
 - a. **Rouge Project Update** – Kelly Cave of Wayne County stated that part of the mission of the Rouge Project is to transfer technology to other watersheds. This is being done in the downriver communities where two of 25-30 communities have approved their By-Laws. For final passage of the By-Laws 51 percent of the communities must approve. Two reports have been completed; the Year in Review and the Progress Report, which have been combined into one 2005 Progress Report. This report will be used by the PIE Committee as a basis for a presentation to Judge Feikens. The report is posted on the website.
 - b. **Round VII Grant Awards** – Ms. Cave noted that EPA funding of grants is progressing and although Wayne County has not received the funds yet, meetings are being held with the communities to initiate interagency agreements.
 - c. **Procedure for Authorization of Services.** Ms. Cave requested that an official ARC procedure be drafted that describes how Wayne County should sign off on contracts. Prior to Wayne County sign off there should be approval from someone in the ARC (TC, PIE chairs, etc.). Kelly Cave will draft an addendum to the Fiduciary Agreement for recommendation to the Full Alliance.

10. **Reports from SWAGS (Comments, Concerns, and/or Recommendations)**
 - a. Main 1-2 – Nothing to report
 - b. Main 3-4 – Nothing to report.
 - c. Upper – The Upper should meet to select an alternate SWAG representative.
 - d. Middle 1 – Representative not in attendance.
 - e. Lower 1 – Meeting planned for August 10, 2006 in Northville. SWPPIs being reviewed by Warren MDEQ office and comments will be coming soon. Grants have been received for Water/Transfer Development Model and a Watershed Wide Buffer Initiative.
 - f. Middle 3 – Middle 3 SWAG meeting will be held next week.
 - g. Lower 2 – Nothing to report

11. **Summary of Executive Committee Actions**

ARC Executive Committee Meeting Minutes – August 2, 2006

Page 5 of 5

- Formation of an Ad Hoc Grant Committee to discuss and expedite grant related decisions.
- Amend the 2006 budget to include pursuit of grants.
- Recommendation of 2007 budget to Full ARC with USGS funding as a priority.
- Recommend process for pursuit of an Executive Director to Full ARC.
- IDEP data request follow-up with SWAG facilitators.
- Within one week from today a recommendation will be provided from the Ad Hoc Officer Nominating Committee regarding nominations of new officers.
- An addendum will be drafted to the Fiduciary Agreement describing signoff procedures for work authorizations.
- Solicit increased participation and new members to support ARC standing committees at the next Full ARC meeting.

12. Upcoming Meeting(s)

Full Alliance	Canton Township	August 23, 2006	1:30 PM	Election of officers, approve RFP for 2007 ARC services, review preliminary 2007 budget.
Executive Committee	Livonia DPW offices	November 15, 2006	1:30 PM	Recommend 2007 budget, recommend 2007 ARC staff services plan.
Full Alliance	Troy	December 6, 2006	1:30 PM	Approve 2007 budget, approve 2007 ARC staff services plan.

Adjourn