



Working together, restoring the river

James W. Ridgway, P.E.  
Executive Director

## DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

Tuesday, June 19, 2012, 1:30 p.m.  
Farmington Hills City Hall Community Room  
31555 W. Eleven Mile Rd., Farmington Hills

**1. Welcome** – Gary Mekjian, Chair

**2. Roll Call of Members**

ECT took roll call of members and others present. A quorum was present.

| ARC Executive Committee      |                   |                     | Attended Meeting |
|------------------------------|-------------------|---------------------|------------------|
| <b>Officers</b>              |                   |                     |                  |
| <b>Chair</b>                 | Gary Mekjian      | Farmington Hills    | Y                |
| <b>Vice-Chair</b>            | Kevin Buford      | Westland            | N                |
| <b>Treasurer</b>             | Don Rohraff       | Livonia             | N                |
| <b>Past Chair</b>            | Tim Faas          | Canton Twp.         | N                |
| <b>Counties</b>              |                   |                     |                  |
| <b>Oakland Co. – Rep.</b>    | John McCulloch    | OCWRC               | N                |
| <b>Oakland Co. – Alt.</b>    | Jim Wineka        | OCWRC               | N                |
| <b>Oakland Co. – Alt.</b>    | Joseph Colaianne  | OCWRC               | N                |
| <b>Washtenaw Co.- Rep.</b>   | Janis Bobrin      | WCWRC               | N                |
| <b>Washtenaw Co.- Alt.</b>   | Heather Rice      | WCWRC               | Y                |
| <b>Wayne Co. - Rep.</b>      | Kelly Cave        | WCDPS               | Y                |
| <b>Wayne Co. - Alt.</b>      | Noel Mullett      | WCDPS               | N                |
| <b>SWAGs</b>                 |                   |                     |                  |
| <b>Main 1 &amp; 2 - Rep.</b> | Brandy Siedlaczek | Southfield          | Y                |
| <b>Main 1 &amp; 2 - Alt.</b> | Wayne Domine      | Bloomfield Township | Y                |
| <b>Main 3 &amp; 4 - Rep.</b> | Jim Murray        | Dearborn            | Y                |
| <b>Main 3 &amp; 4 - Alt.</b> | VACANT            |                     |                  |
| <b>Upper - Rep.</b>          | Karen Mondora     | Farmington Hills    | Y                |
| <b>Upper - Alt.</b>          | Kevin Maillard    | Livonia             | N                |
| <b>Middle 1 - Rep.</b>       | Tom Casari        | Northville Township | N                |
| <b>Middle 1 - Alt.</b>       | Aaron Staup       | Novi                | Y                |
| <b>Middle 3 - Rep.</b>       | Jack Barnes       | Garden City         | Y                |
| <b>Middle 3 - Alt.</b>       | VACANT            |                     |                  |
| <b>Lower 1 - Rep.</b>        | Bob Belair        | Canton Township     | Y                |
| <b>Lower 1 - Alt.</b>        | VACANT            |                     |                  |
| <b>Lower 2 - Rep.</b>        | Ramzi El-Gharib   | Wayne               | N                |
| <b>Lower 2 - Alt.</b>        | Tom Wilson        | Romulus             | N                |

**Others Present:** Jim Ridgway, Executive Director; Zachare Ball, and Chris O’Meara, ECT Staff

- Auburn Hills
  - Beverly Hills
  - Bingham Farms
  - Birmingham
  - Bloomfield Hills
  - Bloomfield Twp.
  - Canton Twp.
  - Commerce Twp.
  - Dearborn
  - Dearborn Heights
  - Farmington
  - Farmington Hills
  - Franklin
  - Garden City
  - Henry Ford Community College
  - Lathrup Village
  - Livonia
  - Melvindale
  - Northville
  - Northville Twp.
  - Novi
  - Oak Park
  - Oakland County
  - Orchard Lake
  - Plymouth
  - Plymouth Twp.
  - Pontiac
  - Redford Twp.
  - Rochester Hills
  - Romulus
  - Southfield
  - Troy
  - University of Michigan – Dearborn
  - Van Buren Twp.
  - Walled Lake
  - Washtenaw County
  - Wayne
  - Wayne County
  - Westland
  - Wixom
- Cooperating Partners:  
 Cranbrook Institute of Science  
 Friends of the Rouge  
 Southeastern Oakland County Water Authority  
 Wayne State University

### **3. Additions or Changes to Draft Agenda**

There were no additions to the agenda.

### **4. Summary of March 29, 2012 Executive Committee Meeting**

The motion was made by Jim Murray to accept the March 29, 2012 meeting summary. The motion was seconded by Jack Barnes. Motion passed.

### **5. Executive Director Report**

#### **a. Grant Status Report**

##### **Great Lakes Restoration Initiative (GLRI)**

Jim Ridgway reported that GLRI 1 (Transforming the Rouge) burns were completed and the plantings are done. The GLRI 2 (Danvers Pond Dam Removal, Farmington Hills) is under construction.

##### **Rouge Round X – Rouge Green Corridor**

The Rouge Green Corridor Urban Habitat Improvement project riparian buffer development at sites in Beverly Hills, Southfield and Birmingham were installed June 2.

##### **SPAC 3 - Developing a Coordinated Effort to Address Rouge AOC BUIs in the Upper Subwatershed**

This grant is complete.

##### **U.S. Forestry - Emerald Ash Tree Replacement**

ARC staff are in the process of procuring trees.

##### **NOAA Fisheries Grant - Wayne Road Dam Removal**

Construction on Wayne Road Dam is scheduled to start in July.

##### **MDEQ - Monitoring Grant**

Work continues as scheduled.

##### **Outstanding Grant Applications:**

###### **NOAA Fisheries Grant/GLRI:**

The ARC in partnership with Wayne County, UM-D and the Henry Ford Estate submitted a \$350,000 grant application to NOAA for a grant to pay for the design of a fish passage at Henry Ford Estate Dam. J. Ridgway stated that we have not heard on this grant yet.

###### **Public Advisory Council/Great Lakes Commission:**

The ARC and the Rouge RAP Advisory Council (RRAC) were awarded a \$50,000 grant from the Great Lakes Commission to facilitate RRAC meetings; create an RRAC web page on the ARC website; update the Rouge Report Cards for each subwatershed, and create a Lower Rouge Delisting Strategy.

#### **b. Watershed Management Plan Update**

J. Ridgway reported that the revisions requested by MDEQ will be completed by June 25. MDEQ has informed the ARC Staff that they will have it approved in time for 319 funding.

#### **c. EPA GLNPO Legacy Project**

J. Ridgway reported that ARC Staff have received funding through the Erb Foundation in the amount of \$150,000 to fund the ARC oversight of the Legacy proposal/project. K. Mondora asked if the ARC will need to look for more funding in the future for the project. J. Ridgway stated that, yes, we will hopefully ask the Erb Foundation to continue to fund this project and others as we move forward. J.

Ridgway stated that the Legacy Project is moving forward as we continue to look for projects, such as the Fort St. Bridge green infrastructure project, that can be used as match.

**d. Contested Case**

J. Ridgway reported that the portions of the permit available to date suggests that the State has listened to what we have said and are making adjustments. He gave an example with post-construction, anyone in Wayne County should be in good shape but Oakland County is still up in the air.

The State and the working committee acknowledge that failing septic fields remain a difficult problem. Ridgway cautioned that the proposed permit language could be interpreted to mean that a community has 90 days to correct identified problems or be in violation of their permit. The State acknowledge that this was unreasonable and agreed to revisit the wording. The committee discussed illicit discharges in general, and failing septic specifically and the time allotted for repair. Once found, how long does a community have to fix it and who is considered responsible in the event the property owner fails to correct. There remains concern that residents can't afford to fix a failing septic. The permit as currently drafted suggests a financial penalty but both the State and the committee recognizes the problems with this approach. The ARC Subcommittee on Illicit Connections is looking for funding sources to deal with this issue.

K. Cave asked if there is a schedule of when the permit will be released. J. Ridgway stated he has heard September, with one more meeting. He said the ARC will request a draft of the post construction language and will also prepare another letter that addresses our concerns.

**6. Standing Committee Reports**

**a. Finance Committee (C. O'Meara and Z. Ball reported on behalf of Don Rohraff)**

A/R and A/P Reports

C. O'Meara reviewed the accounts receivable and accounts payable reports.

2012 Membership Dues

C. O'Meara reported that the second round of ARC Dues assessments went out in May and we have begun to receive checks.

2012 Budget Amendment

Z. Ball reviewed the Finance Committee Budget Amendment 2 which adds the SPAC RRAC Facilitation grant in the amount of \$50,207 to the budget. The ARC received this 18 month grant from the Great Lakes Commission to facilitate the Rouge RAP Advisory Council. The ARC was awarded the funding in May, 2012, with activities beginning on May 1, 2012. This amendment adds the GLC PAC grant budget line to the 2012 ARC Budget with funding anticipated for 2012 activities in the amount of \$25,000 with no match required. The remainder of the grant funds (\$25,207) will be booked in the 2013 budget. The motion was made by J. Murray to recommend to the Full ARC approval of the 2012 Budget Amendment adding the GLC PAC Grant for RRAC Facilitation as presented by the Finance Committee. The motion was seconded by K. Mondora and passed unanimously.

Z. Ball reviewed the Finance Committee Amendment 3 which adds the Erb Foundation Legacy Facilitation grant in the amount of \$150,000 to the budget. The ARC received this 18 month Capacity Building grant from the Erb Family Foundation which will allow the ARC to proceed with the EPA Legacy Act proposal to investigate the contaminated sediment in the Lower Main Stem. The ARC was awarded the funding in June, 2012, with activities beginning on July 1, 2012. This

amendment adds the Erb Capacity Building grant budget line to the 2012 ARC budget with funding anticipated for 2012 activities in the amount of \$80,000 with no match required. The remainder of the grant funds (\$70,000) will be booked in the 2013 budget. The motion was made by J. Murray to recommend to the Full ARC the approval of the 2012 Budget Amendment adding the Erb Foundation Grant to support the Legacy Project Submittal as presented by the Finance Committee. The motion was seconded by J. Barnes and passed unanimously.

#### 2012 ECT Contract Amendment

Z. Ball reviewed the 2012 ECT Contract Amendments that add the Scope of Services for SPAC 4 RRAC Facilitation under Appendix J and ERB1 Capacity Building for the ARC Legacy Project under Appendix K. The motion was made by J. Murray to recommend to the Full ARC the approval of the 2012 ECT Contract Amendment as presented by the Finance Committee. The motion was seconded by J. Barnes and passed unanimously.

#### ECT Contract Extension

Z. Ball informed the Executive Committee that the current ECT Contract, Appendix B had an end date of August. She explained that we would like to extend the end date until December 31, 2012 to have it match up to the rest of the Executive Director Services contract. This will just make the contract cleaner. The motion was made by J. Murray to approve the extension of the ECT Contract, Appendix B, until December 31, 2012 as presented by the Finance Committee. The motion was seconded by K. Mondora and passed unanimously.

#### 2013 Budget Preparation Schedule

C. O'Meara reviewed the 2013 budget preparation schedule. The motion was made by K. Mondora to accept the 2013 ARC Budget Preparation Schedule as presented by the Finance Committee. The motion was seconded by A. Staup and passed unanimously.

### **b. Organization Committee**

#### Revisions to ARC Bylaws

K. Cave gave an update on the revisions to the Bylaws. The draft options for the Executive Committee makeup was reviewed at the last Full ARC meeting. The Full ARC decided to move forward with keeping the Executive Committee (14 member) the same as it is now. The Organization Committee will be meeting to finalize the changes to the Bylaws and should have it ready for the Full ARC meeting later in the year.

### **c. PIE (Public Involvement and Education) Committee**

B. Siedlaczek reported that the PIE held two rain barrel sales in Lathrup Village and Farmington Hills and sold 276 units. The PIE committee will be hosting a Grow Zone Maintenance Workshop in August but no date has been set yet. B. Siedlaczek reported that the PIE committee took a tour of Riet Schumack's gardens in Detroit and stated that it was nothing short of spectacular. It consisted of community gardens, rain water collectors, youth employment programs and community involvement. It was suggested that a brief PowerPoint be given at the next Full ARC meeting to share the exciting things that residents are doing to improve the community and the river.

### **d. Technical Committee**

K. Mondora reported some upcoming meetings:

- RRAC will be meeting on June 26 at 1:30 p.m. in Farmington Hills
- ARC SWPPI Online Reporting System training at HFCC on July 13
- Southeast Michigan IDEP Work Group on July 27 at 10:30 a.m. in Farmington Hills
- Illicit Connection Work Group meeting on July 19 at 1:30 p.m. in Farmington Hills
- ARC Technical Committee meeting July 18, 1:30 p.m. in Farmington Hills

**e. Nomination Committee**

G. Mekjian reported that Tim Faas has volunteered to chair the Nomination Committee. The motion was made by J. Murray to accept the appointment of Tim Faas, Canton, as the chair of the Nomination Committee. The motion was seconded by K. Mondora and passed unanimously.

**7. Report from WCDPS**

K. Cave reported that the Round XI proposals are being reviewed. She stated that 8 applications were received for Part A CSO/SSO totaling \$2 million, with \$250,000 available. 10 applications were received for Part B Storm Water totaling \$1.2 million, with \$900,000 available. She informed the committee that the selection committee has met and are preparing questions which will go out this week with award letters going out mid to late July.

K. Cave informed the committee that the Rouge Grant ends in June of 2014. The Rouge Grant should be able to fund the ARC through the first half of 2014. The ARC needs to start planning for what they will do for the second half of 2014 and beyond.

K. Cave asked that communities send their success stories to her as Wayne County prepares the annual report.

**8. Other Business**

K. Mondora offered a tour of Danvers construction site if committee members were interested.

**9. Summary of Executive Committee Actions**

- The motion was made to accept the March 29, 2012, meeting summary.
- The motion was made to recommend to the Full ARC the approval of the 2012 ECT contract amendment as presented by the Finance Committee.
- The motion was made to recommend to the Full ARC the approval of the 2012 Budget Amendments to add the GLC PAC Grant for RRAC Facilitation and the Erb Foundation grant to support the Legacy Project as presented by the Finance Committee.
- The motion was made to approve the 2012 ECT contract extension until 12/31/12.
- The motion was made to accept the 2013 Budget Preparation Schedule.
- The motion was made to appointment Tim Faas as Chair of the Nomination Committee.

**10. Upcoming Meeting(s)**

- PIE Committee Meeting, July 12, 2012, 1:00 p.m., Lunch at noon, Howard Knorr's house
- ARC SWPPI Online Reporting System training, Henry Ford Community College, July 13, 2012, 9-11 a.m. and 1-3 p.m. email comeara@ectinc.com to register
- Technical Committee Meeting, July 18, 2012, 1:30 p.m. - 3:30 p.m., Farmington Hills City Hall
- Full ARC Meeting, July 25, 2012, 1:30 p.m. – 3:30 p.m., Location to be determined

**11. Adjourn**

The motion to adjourn the meeting was made by J. Barnes and seconded by K. Mondora. The motion passed.

# *ARC Executive Committee Attendance List*

*Meeting Date:* \_\_\_\_\_

| <i>Name</i> | <i>Community</i> | <i>Attended</i>                     | <i>Initials</i> |
|-------------|------------------|-------------------------------------|-----------------|
| Alsaigh     | Razik            | <input type="checkbox"/>            | _____           |
| Ball        | Zachare          | <input checked="" type="checkbox"/> | <i>ZM</i>       |
| Barnes      | Jack             | <input checked="" type="checkbox"/> | <i>JB</i>       |
| Belair      | Bob              | <input checked="" type="checkbox"/> | <i>BB</i>       |
| Bobrin      | Janis            | <input type="checkbox"/>            | _____           |
| Buford      | Kevin            | <input type="checkbox"/>            | _____           |
| Buiten      | Mike             | <input type="checkbox"/>            | _____           |
| Casari      | Tom              | <input type="checkbox"/>            | _____           |
| Cave        | Kelly            | <input checked="" type="checkbox"/> | <i>KAC</i>      |
| Colaianne   | Joe              | <input type="checkbox"/>            | _____           |
| Domine      | Wayne            | <input checked="" type="checkbox"/> | <i>WD</i>       |
| El-Gharib   | Ramzi            | <input type="checkbox"/>            | _____           |
| Faas        | Tim              | <input type="checkbox"/>            | _____           |
| Fellrath    | Patrick          | <input type="checkbox"/>            | _____           |
| Maillard    | Kevin            | <input type="checkbox"/>            | _____           |
| McCulloch   | John             | <input type="checkbox"/>            | _____           |
| Mekjian     | Gary             | <input checked="" type="checkbox"/> | <i>GM</i>       |

Meeting Date: \_\_\_\_\_

| <i>Name</i>         |        | <i>Community</i> | <i>Attended</i>                     | <i>Initials</i> |
|---------------------|--------|------------------|-------------------------------------|-----------------|
| Mondora             | Karen  | Farmington Hills | <input checked="" type="checkbox"/> | KM              |
| Mullett             | Noel   | WCDPS            | <input type="checkbox"/>            | —               |
| Murray              | Jim    | Dearborn         | <input checked="" type="checkbox"/> | JM              |
| Ridgway             | Jim    | ECT              | <input checked="" type="checkbox"/> | JR              |
| Rohraff             | Don    | Livonia          | <input type="checkbox"/>            | —               |
| Siedlaczek          | Brandy | Southfield       | <input checked="" type="checkbox"/> | BS              |
| Smrtka              | Barb   | Farmington Hills | <input type="checkbox"/>            | —               |
| Staup               | Aaron  | Novi             | <input checked="" type="checkbox"/> | AS              |
| Wilson              | Tom    | Romulus          | <input type="checkbox"/>            | —               |
| Wineka              | Jim    | Oakland County   | <input type="checkbox"/>            | —               |
| <i>Heather Rice</i> |        | <i>WCWRC</i>     | <input checked="" type="checkbox"/> | <i>HR</i>       |
| _____               |        | _____            | <input type="checkbox"/>            | —               |
| _____               |        | _____            | <input type="checkbox"/>            | —               |
| _____               |        | _____            | <input type="checkbox"/>            | —               |
| _____               |        | _____            | <input type="checkbox"/>            | —               |