



Working together, restoring the river

James W. Ridgway, P.E.  
Executive Director

## EXECUTIVE COMMITTEE MEETING SUMMARY

Wednesday, March 23, 2011, 1:30 p.m.  
Community Room, Farmington Hills City Hall  
31555 West Eleven Mile Rd.

**1. Welcome** – Gary Mekjian, Chair

**2. Roll Call of Members**

ECT took roll call of members and others present. A quorum was present.

ARC Executive Committee			Attended Meeting
<b>Officers</b>			
<b>Chair</b>	Gary Mekjian	Farmington Hills	Y
<b>Vice-Chair</b>	Kevin Buford	Westland	Y
<b>Treasurer</b>	Don Rohraff	Livonia	Y
<b>Past Chair</b>	Tim Faas	Canton Twp.	Y
<b>Counties</b>			
<b>Oakland Co. – Rep.</b>	John McCulloch	OCWRC	N
<b>Oakland Co. – Alt.</b>	Jim Wineka	OCWRC	N
<b>Oakland Co. – Alt.</b>	Joseph Colaianne	OCWRC	N
<b>Washtenaw Co. - Rep.</b>	Janis Bobrin	WCWRC	N
<b>Washtenaw Co. - Alt.</b>	Meghan Bonfiglio	WCWRC	Y
<b>Wayne Co. - Rep.</b>	Kelly Cave	WCDPS	N
<b>Wayne Co. - Alt.</b>	Noel Mullett	WCDPS	N
<b>SWAGs</b>			
<b>Main 1 &amp; 2 - Rep.</b>	Brandy Siedlaczek	Southfield	Y
<b>Main 1 &amp; 2 - Alt.</b>	Noah Mehalski	Bloomfield Township	N
<b>Main 3 &amp; 4 - Rep.</b>	Jim Murray	Dearborn	Y
<b>Main 3 &amp; 4 - Alt.</b>	VACANT		
<b>Upper - Rep.</b>	VACANT		
<b>Upper - Alt.</b>	Kevin Maillard	Livonia	N
<b>Middle 1 - Rep.</b>	Jill Rickard	Northville Township	N
<b>Middle 1 - Alt.</b>	Aaron Staup	Novi	N
<b>Middle 3 - Rep.</b>	Jack Barnes	Garden City	Y
<b>Middle 3 - Alt.</b>	VACANT		
<b>Lower 1 - Rep.</b>	Bob Belair	Canton Township	N
<b>Lower 1 - Alt.</b>	VACANT		
<b>Lower 2 - Rep.</b>	Ramzi El-Gharib	Wayne	Y
<b>Lower 2 - Alt.</b>	Tom Wilson	Romulus	N

**Others Present:** Jim Ridgway, Executive Director; Zachare Ball, Annette DeMaria, and Chris O’Meara, ECT Staff

- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Henry Ford Community College
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oak Park
- Oakland County
- Orchard Lake
- Plymouth
- Plymouth Twp.
- Pontiac
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Troy
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Westland
- Wixom

- Cooperating Partners:
- Cranbrook Institute of Science
  - Friends of the Rouge
  - Southeastern Oakland County Water Authority
  - Wayne State University

### **3. Additions or Changes to Draft Agenda**

There were no additions or changes to the draft agenda.

### **4. Summary of October 14, 2010 Executive Committee Meeting**

The motion was made by Jim Murray to accept the October 14, 2010, meeting summary. The motion was seconded by Tim Faas. Motion passed.

### **5. Executive Director Report**

#### **a. Permit Subcommittee**

Jim Ridgway informed the committee that permit litigation continue to proceed through the courts. The MDEQ withdrew the 2008 permit and had hoped that this would satisfy the communities. The attorneys of several communities have chosen to continue the litigation and have questioned the validity of the 2003 permits as well. The MDEQ has initiated a task force to negotiate an acceptable permit. He stated that staff will continue to attend the working group that the state has put together. A. DeMaria stated that the DEQ is looking at the individual permits and then trying to figure out how watershed groups fit in. ARC staff referenced the 2010 November EPA documents regarding the minimum measures. The next MDEQ work group meeting is scheduled for May 5. Meghan Bonfiglio and Brandy Siedlaczek stated that they attended the March 21 information gathering work group meeting. They used the March 21 meeting to poll stakeholders to determine what we would like to get out of the stakeholder/permit redevelopment process. Meghan Bonfiglio asked the state which permit they were planning to use as a basis for re-writing the permit or were they planning to start from scratch. The answer was that they did not know. The state did say that they plan to have a process and permit by December with a 5-year permit. Jim Murray asked if the EPA has weighed in yet, Jim Ridgway said no.

#### **b. Grants – NOAA, GLRI**

Zachare Ball gave the following summary of the GLRI and NOAA grants.

#### GLRI Grants

##### GLRI 1 (Transforming the Rouge)

- Valley Woods Wetland: in design phase (Southfield is paying for this as match)
- Rouge Park and Eliza Howell Park Grow Zones: in design phase; waiting for Memorandum of Understanding from the City of Detroit to do burns.
- Wayne County Lola Valley (Upper) and Lower Rouge Parkway Grow Zones: WC Parks has signed off on design; bid documents are being developed.
- Project QAPP was developed and approved by EPA
- First pre-monitoring benthics survey was held by FOTR and Wayne County on January 22
- Filed first quarterly report on EPA's GLAS system.

##### GLRI 2 (Danvers Pond Dam Removal)

- Staff is addressing comments from state on the permit for this project (Design was done in 2008 by ECT). Staff is also reviewing comments from the City of Farmington Hills

#### Rouge Round X Grants

- RPO 1 - RGC Urban Habitat Improvement. This IAA has been signed by Wayne County and can proceed.
- RPO 2 - Wayne Road Dam Removal Design. A survey has been completed at the dam.

#### SPAC/BUJ Delisting Grant

- A presentation was made at the Technical Committee. The list of ARC/community projects being proposed in this document are on the ARC website for review by ARC members.

- Work must be done by March 31, with a final report due to the GLC by April 30.

#### 2011 Grant Applications

- NOAA Fisheries Grant; The ARC submitted a \$1.1 million proposal to remove Wayne Road dam and install native plants.
- MDEQ CMI Monitoring Grant; This grant is for \$50k to do water quality monitoring in the Upper and Main 1-2 E. coli priority areas to narrow down sewage discharges during dry weather conditions. The time frame for the project would be fall 2011 – winter 2013.
- GLRI 2011; The ARC is partnering with the Alliance of Downriver Watersheds to submit two grants. One will fall under Watershed Remediation (1.C.3, page 16 of the RFA), a \$1 million green infrastructure project (over three years) to retrofit detention ponds, stabilize streambanks, install buffers etc. For the ARC projects, we are using some of the storm water retrofit/stabilization projects from the WMP wish list. The second will fall under Implement Lakewide Management Plan (LaMP) Projects (I.D.2, page 19), a \$300,000 project to install grow zones in schools through the Green Schools Program managed by Wayne County (it includes schools in the ADW and ARC) with workshops, public ed, etc.

Jim Ridgway said he believes that the GLRI will continue to get funded and the ARC staff will continue to chase these funds in the future.

#### **c. 2010 Executive Director Annual Report**

Jim Ridgway presented the draft Executive Director's Annual Report and asked that the committee get any comments to the ARC Staff. The report will be available on the ARC website and should provide key information that communities can use in preparing their annual reports.

#### **d. IRS request for 501(c)(3) status**

Jim Ridgway informed the committee that the IRS recommended that the ARC become a 501(c)(3). ARC staff will be working with the IRS to provide the required information to finalize the application and we hope to have the letter within the next month.

#### **e. ARC Membership Brochure**

A draft copy of the ARC membership Brochure was passed out for information and comments. The ARC will use the brochure as a marketing piece on the benefits of membership in the ARC.

### **6. Standing Committee Reports**

#### **a. Finance Committee**

##### 2010 Budget Amendments

Gary Mekjian introduced Don Rohraff, Livonia, as the new ARC Treasurer and thanked him for taking over the duties after Dan Swallow left for another position outside the watershed.

Don Rohraff reviewed the 2010 budget amendments as follows:

- PIE Amendment 2: Transfers a \$10,225.92 balance from 2010 PIE Budget (PIE 1 –Green Infrastructure Activities) to Organization and Technical Committee facilitation and financial and administrative tasks in the 2010 ED Services Budget.
- GLRI 1 Amendment 1 (Transforming the Rouge): Adjusts the 2010 ARC budget to show \$18,182.12 expended on this project in 2010. Originally, the total grant was booked in the 2011 budget. The 2011 GLRI 1 budget was adjusted accordingly.
- GLRI 2 Amendment 1 (Danvers Pond Dam): Adjusts the 2010 ARC budget to show \$8,940.77 expended on this project in 2010. Originally, the total grant was booked in the 2011 budget. The 2011 GLRI 2 budget was adjusted accordingly.

- SPAC 1 Amendment 1 (Green Corridors in the Rouge River Watershed): Adjusts the 2010 budget to show a grant from the Public Advisory Committee through the Great Lakes Commission to the ARC for \$6,000 to review green infrastructure projects appropriate for submission for grants.
- SPAC 2 Amendment 1 (Strategy to Delist BUIs): Adjusts the 2010 ARC budget to show costs incurred of \$11,607.68 rather than \$8,882. The 2011 SPAC 2 grant budget was adjusted accordingly.
- OC3 – Accounting and Legal Services: Adjusts the 2010 ARC budget to show additional costs in the amount of \$1,308.75 incurred by the accountant in preparing the required policies, procedures, accounting manual and the Office of Management and Budget questionnaire as requirements of the EPA GLRI grant and the review of the 501(c)(4) application.

The motion was made by Ramzi El-Gharib to recommend to the Full ARC the approval of the 2010 budget amendments as presented by the Finance Committee. The motion was seconded by James Murray and passed unanimously.

#### Draft 2010 budget vs. actual

Chris O'Meara reviewed the draft 2010 budget vs. actual report and stated that the ARC staff is waiting to receive the final invoices from Wayne County before we can finalize the report. We hope to have this ready for the Full ARC meeting.

#### 2011 Budget Amendments

Don Rohraff reviewed the 2011 budget amendments as follows:

- Organization Committee Amendment 1: Corrects the 2011 ARC Budget to show a cost for Executive Director Services of \$168,803, of which \$9,032 will be in-kind match to the ARC. The ARC will only pay ECT, Inc. \$159,771 in 2011 as requested by the Organization Committee. The original 2011 ARC Budget showed the ED Services cost as \$159,771 and ECT match as \$9,032.
- Technical Committee, Amendment 1: Corrects the 2011 ARC Budget to show a \$20,000 increase to the Executive Services Contract - Technical Committee Budget for the Water Quality Summary. This cost has been paid in the past by the ARC through Wayne County. This expenditure is in the 2011 ARC budget. However, Wayne County has requested that the ARC pay for the report directly in 2011 through the Executive Director Services contract, as CDM will subcontract to ECT, Inc.
- GLRI 1 Amendment 1 (Transforming the Rouge): Adjusts the 2011 ARC budget to show the remaining budget available after the \$18,182.12 was expended on this project in 2010. Originally, the total grant was booked in the 2011 budget. The remaining 2011 GLRI 1 budget is \$811,817.88.
- GLRI 2 Amendment 1 (Danvers Pond Dam): Adjusts the 2011 ARC budget to show \$8,940.77 expended on this project in 2010. Originally, the total grant was booked in the 2011 budget. The remaining 2011 GLRI 2 budget is \$490,314.23.
- SPAC 2 Amendment 1 (Strategy to Delist BUIs): Adjusts the 2011 ARC budget to show costs incurred of \$11,607.68 rather than \$8,882 in 2010. The remaining 2011 SPAC 2 grant budget is \$10,597.

The motion was made by Kevin Buford to recommend to the Full ARC the approval of the 2011 budget amendments as presented by the Finance Committee. The motion was seconded by Jack Barnes and passed unanimously.

## **b. Organization Committee**

Zachare Ball stated that the Organization Committee has no meeting scheduled at this time.

## **c. PIE (Public Involvement and Education) Committee**

Brandy Siedlaczek reported that the PIE Committee is planning rain barrel sales in Southfield on 5/14 and in Westland on 7/30 and actual locations are being finalized. The PIE Committee has a green infrastructure workshop scheduled for 4/13 with Friends of the Rouge and continue to work on topics for the workshop including what you can do at home.

## **d. Technical Committee**

Annette DeMaria reported that as part of the 2010 budget, Oakland County identified 7 illicit connections in the E. coli priority area in Farmington Hills. OC's 2011 IDEP work plan has not been established yet, but they will likely focus on completing investigations in the same area.

Annette DeMaria informed the committee that the ARC staff prepared comments on the DWSD's CSO Long-term Control Plan and the modified Rouge E. coli TMDL. The summary and presentation from the public meeting was posted on the ARC website and comments were requested from ARC members by March 28th.

Annette DeMaria talked about the 2001-2010 macroinvertebrate (bug) trends provided by Wayne County and Friends of the Rouge. She reported that the spring bug quality scores indicated statistically significant upward trends in most of the Subwatershed Management Areas (SWMAs). This indicates an improvement in water quality. The fall bug hunt scores were not as good, but there were no declining trends. This information will be included in the 2010 Rouge River Ecosystem Monitoring Report.

## **7. Report from WCDPS**

Wayne County was not in attendance so no report was given.

## **8. Report from SWAGS**

There was nothing new to report.

## **9. Other Business**

Zachare Ball reported that the work done by CDM for the ARC that was originally contracted through Wayne County will now be contracted through the ECT Executive Services contract. There will be no budget change as this service was originally budgeted there is only a change as to where the work will be contract and paid. Wayne County asked that this be contracted through the ARC in the future.

The committee was reminded about the free SEMCOG University training for Municipal Operations: How small changes can make big improvements in water quality. There are a few trainings available still in April.

## **10. Summary of Executive Committee Actions**

- The motion was made to accept the October 14, 2010, meeting summary.
- The motion was made to recommend to the Full ARC the approval of the 2010 budget amendments as presented by the Finance Committee.
- The motion was made to recommend to the Full ARC the approval of the 2011 Budget amendments as presented by the Finance Committee.

**11. Upcoming Meeting(s)**

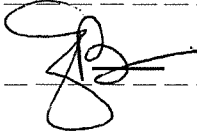

- Full ARC Meeting, April 26, 2011, City of Southfield Public Library
- PIE Committee Meeting, April 20, 2:00 p.m., UM-Dearborn Environmental Interpretive Center
- Technical Committee Meeting, May 12, 2011, 2-4 p.m., Farmington Hills City Hall

**11. Adjourn**

The motion to adjourn the meeting was made by Jack Barnes and seconded by Kevin Buford. The motion passed.

# ARC Executive Committee Attendance List

Meeting Date: 3/23/11

<i>Name</i>	<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Alsaigh	Razik	<input type="checkbox"/>	—
Ball	Zachare	<input checked="" type="checkbox"/>	
Barnes	Jack	<input checked="" type="checkbox"/>	—
Belair	Bob	<input type="checkbox"/>	—
Bobrin	Janis	<input type="checkbox"/>	—
Bonfiglio	Meghan	<input checked="" type="checkbox"/>	<u>MAB</u>
Buford	Kevin	<input checked="" type="checkbox"/>	<u>K.L. B.</u>
Buiten	Mike	<input type="checkbox"/>	—
Cave	Kelly	<input type="checkbox"/>	—
Colaianne	Joe	<input type="checkbox"/>	—
El-Gharib	Ramzi	<input checked="" type="checkbox"/>	
Faas	Tim	<input checked="" type="checkbox"/>	<u>TF</u>
Fellrath	Patrick	<input type="checkbox"/>	—
LaManes	Paul	<input type="checkbox"/>	—
Maillard	Kevin	<input type="checkbox"/>	—
McCulloch	John	<input type="checkbox"/>	—
Mehalski	Noah	<input type="checkbox"/>	—

Meeting Date: 3/23/11

Name		Community	Attended	Initials
Mekjian	Gary	Farmington Hills	<input checked="" type="checkbox"/>	<i>GM</i>
Mullett	Noel	WCDPS	<input type="checkbox"/>	—
Murray	Jim	Dearborn	<input checked="" type="checkbox"/>	<i>JM</i>
Rickard	Jill	Northville Township	<input type="checkbox"/>	—
Ridgway	Jim	ECT	<input type="checkbox"/>	—
Rohraff	Don	Livonia	<input checked="" type="checkbox"/>	<i>DR</i>
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	<i>BS</i>
St. Henry	Paul	Livonia	<input type="checkbox"/>	—
Staup	Aaron	Novi	<input type="checkbox"/>	—
Wilson	Tom	Romulus	<input type="checkbox"/>	—
Wineka	Jim	Oakland County	<input type="checkbox"/>	—
Zorza	Gary	Farmington Hills	<input type="checkbox"/>	—
<i>A. Demaria</i>			<input checked="" type="checkbox"/>	—
			<input type="checkbox"/>	—
			<input type="checkbox"/>	—
			<input type="checkbox"/>	—
			<input type="checkbox"/>	—
			<input type="checkbox"/>	—