



Working together, restoring the river

James W. Ridgway, P.E.  
Executive Director

## EXECUTIVE COMMITTEE MEETING SUMMARY

February 4, 2008  
City of Dearborn DPW Office, 2951 Greenfield Road  
10:30 a.m. ~ 12:00 p.m.

Allen Park  
Auburn Hills  
Beverly Hills  
Bingham Farms  
Birmingham  
Bloomfield Hills  
Bloomfield Twp.  
Canton Twp.  
Commerce Twp.  
Dearborn  
Dearborn Heights  
Farmington  
Farmington Hills  
Franklin  
Garden City  
Inkster  
Lathrup Village  
Livonia  
Melvindale  
Northville  
Northville Twp.  
Novi  
Oak Park  
Oakland County  
Orchard Lake  
Plymouth  
Plymouth Twp.  
Pontiac  
Redford Twp.  
Rochester Hills  
Romulus  
Southfield  
Superior Twp.  
Troy  
Van Buren Twp.  
Walled Lake  
Washtenaw County  
Wayne  
Wayne County  
Wayne County Airport  
Authority  
West Bloomfield Twp.  
Westland  
Wixom  
Ypsilanti Twp.

**1. Welcome – Kurt Giberson, Chair**

**2. Roll Call of Members**

ECT took roll call of members and others present. A quorum was present.

**In Attendance:**

Chair:	Kurt Giberson	Dearborn
Treasurer	Tim Faas	Canton Twp.
Past Vice-Chair	Wayne Domine	Bloomfield Twp.
Executive Director	Jim Ridgway	ECT
Wayne County-Rep.	Kurt Heise	WCDOE
Middle 3-Rep.	Jack Barnes	Garden City
Oakland County-Rep.	John McCulloch	OCDC
Oakland Co.-Alt.	Phil Sanzica	OCDC
Upper-Rep.	Tom Biasell	Farmington Hills
Middle 1-Alt.	Aaron Staup	Novi
Main 1-2 Rep.	Jennifer Lawson	Troy
Lower 2-Rep.	Ramzi El-Gharib	Wayne
Upper-Alt.	Jim Zoumbaris	Livonia
Middle 1-Rep.	Jill Rickard	Northville Twp.
Main 1-2-Alt.	Meghan Bonfiglio	Bloomfield Twp.
Middle 3-Alt.	Kevin Buford	Westland

**Not In Attendance:**

Vice-Chair	Gary Mekjian	Southfield
Wayne County-Alt.	Kelly Cave	WCDOE
Oakland County-Rep.	Joseph Colaianne	OCDC
Lower 1-Rep.	Bob Belair	Canton Twp.
Washtenaw County-Alt.	Michelle Bononi	WCDC
Washtenaw Co.-Rep.	Janis Bobrin	WCDC
Main 3-4-Rep.	TBD	
Main 3-4-Alt.	TBD	
Lower 1-Alt.	Dan Swallow	Van Buren Twp.
Lower 2-Alt.	Tom Wilson	Romulus

**Others Present:** Zachare Ball – ECT, Chris O’Meara – ECT, Kelly Karll, ECT and Demetria Janus, ECT.

**3. Summary of October 25, 2007, Executive Committee Meeting**

A motion was made by J. Zoumbaris to accept the October 25, 2007, meeting summary. The motion was seconded by J. Rickard. Motion passed.

**4. Additions or Changes to Draft Agenda**

There were no additions or changes to the agenda.

**5. Chair Communications**

a. Alliance Membership Status

There was no new information to report.

**6. Treasurers Report (Faas and WCDOE)**

a. Financial Status Report for 2007

T. Faas reported that 2007 is almost closed out. The only thing pending is the December billings. There is expected to be a rollover of roughly \$117,000 to the 2008 budget which includes the contingency. T. Faas reported that almost 50% of the 2008 budget is planned for the Watershed Management Plan updates. The ECT contract for 2008 is being reviewed by ECT legal staff and will be finalized.

b. Task Status Report for 2007

T. Faas distributed the expenditures/task status report for 2007.

**7. Executive Director Report**

a. NPDES Phase II permit update

J. Ridgway reported that all ARC community comments regarding the Phase II permits were summarized along with resolutions prepared by individual communities and forwarded to the MDEQ prior to the January 31, 2008 deadline. The ARC has continued to keep the federal court informed of the ARC's concerns. J. Ridgway expects to see a new version of the permit during the first week of February which should include the ARCs concerns. The Technical Committee will continue to meet regarding the issue.

There was discussion regarding whether the MDEQ will allow for another public comment period on the revised permit. J. Ridgway stated that he -believes that the MDEQ did not want to have another comment period that they would work directly with the ARC to resolved our issues. K. Heise mentioned that the ARC & SEMCOG had asked the MDEQ extend the review period so all comments would be on record. This request was denied and the MDEQ stated that they would continue to work with entities regarding this issue. J. Ridgway stated that once the permit is finalized a community can request a hearing regarding community specific concerns to the general permit. Several communities questioned what will this do to our deadlines of April 1. K. Karll stated that the MDEQ said they were going-review extending the expiration period on the permits.

b. Update on Stormwater Utility Bolt Issue

J. Ridgway reported that SEMCOG continues to work on legislations to allow the formation of a stormwater utility. J. Ridgway stated that the goal is to define what is required by the courts to assure that the fee is determined to be a fee related and not a tax. Stormwater Utilities may not be the choice of all communities but it should remain a tool available for financing stormwater related activities.

c. Watershed Plan Update

K. Karll reviewed the draft documents for the Watershed Management Plan updates, this included a draft table of contents, draft goals and the budget. A draft WMP is planned to be out for public comment by mid-September for a month and then submitted to the MDEQ by November 1, 2008. This is a very aggressive schedule and ECT is currently in the process of setting meeting dates/times (during the week of February 25<sup>th</sup>) for the first set of SWAG meetings. These meetings will be 'working' meetings to help stay on schedule. Z. Ball has distributed a draft public education plan to the PIE committee for comment, but currently four public meetings are planned with the final one being held at the State of the Rouge meeting. The goal is to have this final public meeting during the public comment period (Mid-September thru Mid-October).

ECT is currently working on finalizing sub-contracts with Applied Science, Inc. (AIS) and Superior Environmental & Aquatic Services (SEAS), both DBE firms. ASI will provide hydraulic analysis, streambank erosion and geomorphic summary, and non-point source pollutant loading analysis. SEAS will review the existing conditions of the ecological & biological communities, specify some critical areas and recommend actions. . K. Karll asked that the Executive Committee review the draft goals & objectives and provide any comments to her by February 15, 2008. These goals & objectives will also be provided and reviewed by the SWAGs. W. Domine asked for clarification of the actual plan layout. K. Karll stated that the ARC staff will be preparing one plan within different subsections, where applicable, within the chapters for the different SWAGs. K. Karll stated that the actions will be subwatershed and community specific. The SWAGs will be asked to come prepared to talk about what projects you want to implement. K. Giberson clarified that the Watershed Plan update task falls under the Technical Committee within the budget.

## **8. Standing Committee Reports**

a. Finance Committee

T. Faas had nothing further to report.

b. Organization Committee

i. ARC Strategic Plan

K. Heise reported that the Organizational/Strategic Plan committee met and attempted to incorporate all comments received on the ARC Strategic Plan. The Organizational/Strategic Plan Committee is presenting this final product to the Executive Committee for discussion and acceptance before going to the full ARC. The document addresses our long-term goals. K. Heise stressed that these can be changed at any point in the future if needed. K. Giberson noted that his request to include the pursuit of other funding sources was included in this final round of revisions.

ii. Other Information

K. Heise also stated that the Organizational Committee will continue to meet to resolve some issues that were brought up at the last full ARC meeting in December. W. Domine stated that new officers will be elected in 2008. It would be beneficial if the nominations were made and the election held in the spring so

that the new officers could participate in the financial planning of next years budget. K. Heise stated that the Organizational committee will be developing a nomination policy

K. Heise also discussed the proposed legislation that would provide for water quality related TIFA, This legislation could potentially provide funding for water related activities such as septic systems improvements and storm water control efforts.

c. PIE (Public Involvement and Education) Committee

The PIE committee met on January 17 in Northville Township. J. Lawson stated that the committee is finalizing the HHW guide, preparing septic maintenance information, starting the Main 3/4 Measuring Our Success poster and possibly putting together a press package for new ARC members. and the PIE will be working on the public participation plan for the watershed management plans.

K. Heise asked what the PIE septic subcommittee was doing. M. Bonfiglio stated that no workshops were planned for 2008. The subcommittee is looking at preparing an educational piece to remind people to perform regular maintenance on their septic systems. The attendance was lower in 2007 workshops was lower than 2006, possibly due to residents attending ones in other communities or attending one previously. The subcommittee is discussing having workshops every other year and doing a magnet or post card to send to residents.

d. Technical Committee

i. Endorsement of ARC Specific Comments Supporting A Modified Watershed Permit.

K. Karll presented the ARC commets on the Phase II General Permit that went to the MDEQ to be endorsed by the ARC Executive Committee. The motion was made to accept the ARC commets regarding the Phase II General Permit by K. Heise, Seconded by J. Zoumaris. Motion passed.

e. Grants Committee

Nothing new to report.

**9. Report from WCDOE**

Nothing new to report

**10. Reports from SWAGS**

None.

**11. Summary of Executive Committee Actions**

- Executive Committee will do a final review of the Strategic Plan, if no comments are received then it will be presented for acceptance at the next Full ARC meeting. Please forward any comments to Zachare Ball at zball@ectinc.com.
- Executive Committee to review and comment on the draft Watershed Management Plan goals by February 15, 2008. All comments should be sent to Chris O'Meara at comeara@ectinc.com.
- Organizational Committee to develop a Nominations Policy.

## **12. Upcoming Meeting(s)**

### **a. 2008 Meeting Calendar**

The draft 2008 meeting calendar was presented to the Executive Committee for review. It was noted that the July 17 PIE meeting was changed to July 10 at 1:30 p.m. and the next Finance Committee was changed from February 7 to February 28 at 1:30 p.m.

### **b. Upcoming meetings:**

- Septics Subcommittee meeting, Livonia DPW, February 15, 2008 at 1:30 p.m.
- Finance Committee, Wayne County DOE – Commerce Court, February 28, 2008 at 1:30 p.m.
- SWAG meetings week of February 25
- Technical Committee, Farmington Hills, March 19, 2008 at 1:30 p.m.
- SWAG meetings week of April 7 or 14
- PIE meeting, Livonia, April 17, 2008 at 1:30 p.m.
- Executive Committee, April 24, 2008
- Full ARC meeting planned for May 6 in the afternoon

## **13. Adjourn**

The motion to adjourn the meeting was made by K. Buford, seconded by R. El-Gharib. The motion was passed.

# ARC Executive Committee Attendance List

Meeting Date: 2/4/08

Name	Community	Attended	Initials
Alsaigh	Razik	<input type="checkbox"/>	---
Ball	Zachare	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Barnes	Jack	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Belair	Bob	<input type="checkbox"/>	---
Biasell	Thomas	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Bobrin	Janis	<input type="checkbox"/>	---
Bonfiglio	Meghan	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Bononi	Michelle	<input type="checkbox"/>	---
Buford	Kevin	<input checked="" type="checkbox"/>	<i>K.C.B.</i>
Cave	Kelly	<input type="checkbox"/>	---
Colaianne	Joe	<input type="checkbox"/>	---
Domine	Wayne	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
El-Gharib	Ramzi	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Faas	Tim	<input checked="" type="checkbox"/>	<i>ceo Jan TF</i>
Giberson	Kurt	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Heise	Kurt	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Janus	Demetria	<input type="checkbox"/>	---

Meeting Date: 2/4/08

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Karll	Kelly	ECT	<input checked="" type="checkbox"/>	CEO Jan R.R.
Lawson	Jennifer	Troy	<input checked="" type="checkbox"/>	J
McCulloch	John	Oakland County	<input checked="" type="checkbox"/>	CEO Jan (M)
Mekjian	Gary	Southfield	<input type="checkbox"/>	—
Mullett	Noel	WCDOE	<input type="checkbox"/>	—
Payne	Dave	Bloomfield Township	<input type="checkbox"/>	—
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	CEO Jan J.R.
Ridgway	Jim	ECT	<input checked="" type="checkbox"/>	CEO Jan J.W.R.
Sanzica	Phil	Oakland County	<input checked="" type="checkbox"/>	PS
Staup	Aaron	Novi	<input checked="" type="checkbox"/>	AS
Swallow	Dan	Van Buren Township	<input type="checkbox"/>	—
Wilson	Tom	Romulus	<input type="checkbox"/>	—
Zorza	Gary	Farmington Hills	<input type="checkbox"/>	—
Zoumbaris	Jim	Livonia	<input checked="" type="checkbox"/>	gmz
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