

Working together, restoring the river

Allen Park Auburn Hills Beverly Hills Bingham Farms Birmingham Bloomfield Hills Bloomfield Twp. Canton Twp. Commerce Twp. Dearborn Dearborn Heights Farmington Farmington Hills Franklin Garden City Inkster Lathrup Village Livonia Melvindale Northville Northville Twp. Novi Oak Park Oakland County Orchard Lake Village Plymouth Plymouth Twp. Pontiac

Redford Twp.

Southfield

Wavne

Superior Twp. Troy

Van Buren Twp. Walled Lake Washtenaw County

Wayne County

Authority

Westland Wixom Ypsilanti Twp.

Wayne County Airport

West Bloomfield Twp.

Rochester Hills Romulus

Process for Payment of Invoices on Behalf of ARC for the ARC **Executive Director Contract** June 18, 2007

The purpose of this Document is to confirm in writing the process for payment of expenses incurred by Environmental Consulting & Technology, Inc. under the Professional Service Contract between the Alliance of Rouge Communities and Environmental Consulting & Technology, Inc. for Executive Director Services. The payment will be performed by Wayne County acting as fiduciary to the Alliance of Rouge Communities according to the Amendment #3 to the Fiduciary Agreement between the County of Wayne and the Alliance of Rouge Communities dated the 28th day of November, 2006.

- 1. As specified in the contract between Environmental Consulting & Technology, Inc. and Alliance of Rouge Communities, original invoices will be sent to the fiduciary (Wayne County, Attention Mr. Razik Alsaigh). It is anticipated that invoices will be submitted monthly.
- 2. The fiduciary will forward copies of the invoices to the Alliance of Rouge Communities Treasurer (Tim Faas, Canton Township) or his alternate, for review.
- 3. The Alliance of Rouge Communities Treasurer will review the invoice. The fiduciary can facilitate resolution of any questions or comments on the invoice with the contractor (as necessary). Once invoice is deemed acceptable for payment, the fiduciary will be notified by the Alliance of Rouge Communities Treasurer.
- 4. The fiduciary will send Wayne County Management and Budget authorization to pay the contractor for the approved invoices.

Tim Faas

Alliance of Rouge

Communities Treasurer

Wayne County

Watershed Management

Division Director

Wayne County

Management and

Budget -DOE

Director